

REGULAR COMMISSION MEETING MINUTES
TUESDAY, OCTOBER 11, 2011
6:30 P.M.

The Board of Commissioners met in Regular Session at 6:30 p.m. with Mayor Pam Jones presiding.

Present:

MAYOR PAM JONES
COMMISSIONER DON EDWARDS
COMMISSIONER DAVID GEORGE
COMMISSIONER RICHARD GONZALES
COMMISSIONER VIRGIL O. HORN, JR.

City Staff in attendance were:

CITY MANAGER JEFF MORRIS
CITY CLERK CINDY PRICE
CITY ATTORNEY PAUL KRITZ
FINANCE DIRECTOR STEPHANIE RICHARDSON
PUBLIC WORKS DIRECTOR CHUCK SHIVELY
ENGINEERING SUPERINTENDENT SCOTT MASSMAN
POLICE CHIEF JOE HUMBLE
POLICE COMMANDER DIANE GEORGE

- A. CALL TO ORDER** – Mayor Pam Jones
- B. INVOCATION** – Rev. Mark Wilson, 1st Church of God
- C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- D. REVIEW OF AGENDA**
- E. CONSENT AGENDA ITEMS**
1. Regular City Commission Meeting Minutes – Tuesday, September 27, 2011
 2. 2011 Appropriation Ordinance No. AO-11-20 – \$2,838,922.90
- MOTION:** Move to approve the consent agenda as presented.
- ACTION:** THE MOTION WAS MADE BY MAYOR JONES AND SECONDED BY COMMISSIONER GEORGE. ROLL CALL VOTE – ALL AYE
- REGULAR AGENDA ITEMS**
- F. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).**
1. Proclamation – St. James United Methodist Church
 - Mayor Jones read and presented proclamation declaring October 16 as St. James United Methodist Church Day to Rev. Steve Griffith.
- G. COMMENTS FROM THE PUBLIC**
- H. OLD BUSINESS**
1. Ordinance No. S-11-10 – Second Reading of an Ordinance to vacate a portion of New Street.
- MOTION:** Move to approve Ordinance No. S-11-10 for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER GONZALES AND SECONDED BY COMMISSIONER GEORGE. ROLL CALL VOTE – ALL AYE

2. Ordinance No. S-11-12 – Second Reading of an Ordinance to issue General Obligation Bonds.

■ Finance Director Stephanie Richardson addressed the Commission stating bonds were sent out for bid; the rates were not as good as hoped due to interest rates increasing ½% in the last two weeks, however, the refinancing will still save the City approximately \$116,000. One of the water loans was not refinanced as it would not result in any savings.

MOTION: Move to approve Ordinance No. S-11-12 for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER GONZALES AND SECONDED BY MAYOR JONES. ROLL CALL VOTE – ALL AYE

I. NEW BUSINESS

1. Resolution No. R-11-96 – A Resolution authorizing the sale of General Obligation Bonds.

MOTION: Move to approve Resolution No. R-11-96 for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER GEORGE AND SECONDED BY MAYOR JONES. ROLL CALL VOTE – ALL AYE

2. Resolution No. R-11-97 – A Resolution to award a Construction Contract to B&B Bridge Company for KLINK Project No. 169-63U-0027-01.

■ Engineering Superintendent Scott Massman addressed the Commission stating there were four bids received for the KLINK project on South Walnut. B & B Bridge was the low bidder; they are from St. Paul, formerly Beachner Construction. The bids were higher than the engineer's estimate, therefore only the base bid will be awarded.

MOTION: Move to approve Resolution No. R-11-97 for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER GONZALES AND SECONDED BY MAYOR JONES. ROLL CALL VOTE – ALL AYE

3. Resolution No. R-11-98 – A Resolution to execute a Water Purchase Contract with the City of South Coffeyville, Oklahoma.

■ Public Works Director Chuck Shively addressed the Commission stating the City of Coffeyville supplies water to several wholesale water customers including rural water districts and the cities of Dearing and South Coffeyville. The contract specifies the responsibilities of each party including the required water pressure, quantity and quality standards to be provided. The contract also specifies the billing and payment requirements. We have been unable to locate a contract for South Coffeyville. The proposed contract does not change their current cost for water or make any other major changes.

MOTION: Move to approve Resolution No. R-11-98 for adoption.

ACTION: THE MOTION WAS MADE BY MAYOR JONES AND SECONDED BY COMMISSIONER GONZALES. ROLL CALL VOTE – ALL AYE

4. Resolution No. R-11-99 – A Resolution to execute a Water Purchase Contract with RWD 2C.

- Public Works Director Chuck Shively addressed the Commission stating three area rural water districts recently merged to form one consolidated rural water district. Two of the three water districts purchased their water from the City of Coffeyville prior to consolidation while the third purchased their water from the City of Dearing, who purchases their water from us. The proposed contract follows the same basic format used for all the other wholesale customers as their contracts are renewed and does not change RWD 2C's current cost for water or make any other major changes.

MOTION: Move to approve Resolution No. R-11-99 for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER EDWARDS AND SECONDED BY COMMISSIONER GEORGE. ROLL CALL VOTE – ALL AYE

5. Resolution No. R-11-100 – A Resolution to amend a Housing Rehab agreement with KHRC.

- Housing Authority Director Robert York addressed the Commission stating the proposed amendment will allow the City to hire a home inspection done on a property prior to purchase and have this be an expense covered by the grant, and it will also allow the property to be rented once rehabbed.

MOTION: Move to approve Resolution No. R-11-100 for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER GONZALES AND SECONDED BY MAYOR JONES. ROLL CALL VOTE – ALL AYE

6. Comments from Commissioners and Staff

- City Manager Jeff Morris reported the final mill levy for FY 2012 budget will be 39.114; down from the projected mill levy of 39.800; a special meeting will be held on October 24, 4-6 p.m. to discuss the City's ordinance codification; sales tax is up approximately 6 ½% from this time last year; and provided his findings on an investigation into a reported dog bite incident.

J. EXECUTIVE SESSION(s)

K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

1. Sales tax report
2. Police Department Report
3. Fire Department Report
4. Hillcrest Golf Course Report
5. Notice of Library Board opening

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L. ADJOURN

MOTION: Move to adjourn.

ACTION: THE MOTION WAS MADE BY COMMISSIONER GEORGE AND
SECONDED BY COMMISSIONER EDWARDS. ROLL CALL VOTE
- ALL AYE

Time the meeting was adjourned: 7:37 p.m.

Date the minutes were approved: October 25, 2011

Cindy Price
Cindy Price, City Clerk