

**COMMISSION MEETING MINUTES  
TUESDAY, FEBRUARY 23<sup>RD</sup>, 2021 6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. in the Commission Room. The meeting was called to order by Mayor Vannoster.

Present:

COMMISSIONER PAUL BAUER  
COMMISSIONER JUSTIN DOANE  
COMMISSIONER TRACY MAXSON  
COMMISSIONER ANN MARIE VANNOSTER  
COMMISSIONER ROBERT YORK

City Staff in attendance:

CITY MANAGER MARK HALL  
CITY CLERK MELISSA CARTER  
CITY ATTORNEY PAUL KRITZ  
IT DIRECTOR CHRIS FELIX  
DIRECTOR OF FINANCE STEPHANIE RICHARDSON  
DIRECTOR OF ELECTRIC UTILITY MIKE SHOOK  
DIRECTOR OF PUBLIC WORKS JIM BRADSHAW  
SPECIAL PROJECTS COORDINATOR CHUCK SHIVELY

- A. **CALL TO ORDER** – Mayor Ann Marie Vannoster
- B. **ROLL CALL**
- C. **INVOCATION** – Pastor Joel Thompson, Coffeyville Nazarene Church
- D. **PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- E. **REVIEW OF AGENDA**

MOTION: Move to approve the Amended Agenda to add New Business Item # 3,  
Resolution R-21-13 to the Agenda.

ACTION: MOTION: VANNOSTER SECOND: DOANE  
ROLL CALL: ALL AYE

F. **CONSENT AGENDA**

- 1. City Commission Meeting Minutes – Tuesday, February 9<sup>th</sup>, 2021
- 2. 2021 Appropriation Ordinance No. AO-21-04 – \$3,940,767.82

MOTION: Move to approve items 1 & 2 of the consent agenda as presented.

ACTION: MOTION: VANNOSTER SECOND: MAXSON  
ROLL CALL: ALL AYE

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3. 2021 Appropriation Ordinance No. AO-21-04A -

\$184.54

MOTION: Move to approve item 3 of the consent agenda as presented.

ACTION: MOTION: BAUER SECOND: YORK  
ROLL CALL: BAUER – AYE, MAXSON – AYE, DOANE - AYE  
YORK – AYE, VANNOSTER- ABSTAIN

**G. COMMENTS**

1. Comments from Public

Any citizen desiring to address the Commission shall be recognized, advance to the podium, state his/her name and address for the record. Comments shall be limited to 3 minutes unless extended by a vote of the majority of the Commission. The Commission does not hear matters involving litigation or City Personnel. The Commission does not take action on subjects not on the agenda unless unusual or hardship conditions exist. Citizens may address the Commission on agenda items as they are brought to the floor.

**REGULAR AGENDA ITEMS**

**H. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).**

1. Public Hearing to Adopt a Neighborhood Revitalization Plan.

Mayor Vannoster opened the Public Hearing. City Manager Mark Hall reviewed the details of the Neighborhood Revitalization program including the Interlocal Agreement with the other taxing entities. No public comments were made. Mayor Vannoster then closed the Public Hearing.

2. Resolution R-21-10 a Resolution to Adopt a Neighborhood Revitalization Plan and Authorize the Mayor to execute an Interlocal Agreement.

MOTION: Move to approve Resolution R-21-10 as presented.

ACTION: MOTION: YORK SECOND: DOANE  
ROLL CALL: ALL AYE

**I. OLD BUSINESS**

**J. NEW BUSINESS**

1. Resolution R-21-11 a Resolution of Authorization to submit a grant application to the Kansas State Historical Society for a 2021 Kansas Rural Preservation Grant.

Special Events Coordinator Chuck Shively stated that the Kansas State Historical Society has grant funds available for work on historic properties in rural Kansas. It requires a 10% match from the City with a maximum grant of \$50,000. An application is being prepared for the maximum amount for preservation of the Perkins building to repair the metal façade.

MOTION: Move to approve Resolution R-21-11 as presented.

ACTION: MOTION: VANNOSTER SECOND: MAXSON  
ROLL CALL: ALL AYE

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2. Resolution R-21-12 a Resolution to Establish a Service Contract for the Endeavor Hotel Group.

Director of IT Chris Felix stated that the Fairbridge Inn is looking to become part of the Best Western franchise and one of the things they require is to have a waiver that their Internet provider meets certain criteria. This contract allows Fairbridge to apply for that waiver.

MOTION: Move to approve Resolution R-21-12 as presented.

ACTION: MOTION: MAXSON SECOND: YORK  
ROLL CALL: ALL AYE

3. Resolution R-21-13 a Resolution of the City of Coffeyville, KS Declaring a Local State of Financial Emergency.

City Manager Mark Hall stated that this is a result of the 2 week period that the area experienced subzero temperatures. Our county and others in Kansas have passed similar declarations of financial emergency due to the weather event. This will help if any aid becomes available through the state and sends a voice to the Governor that the City is facing a financial hardship.

MOTION: Move to approve Resolution R-21-13 as presented.

ACTION: MOTION: VANNOSTER SECOND: BAUER  
ROLL CALL: ALL AYE

4. City Manager's Report

City Manager Mark Hall thanked all the crews that assisted during the weather crisis. All departments went above and beyond to protect the community. Director of Electric Utility Mike Shook came to the podium and gave a brief overview of the situation with the electric last week. He noted that at the beginning of the event when gas prices rose to over \$600/MMBtu, administration made the decision to put their generation units into outage. Mr. Shook stated that if they would have generated one of those days where the normal cost would have been \$5,000 it would have been \$7.3 million to generate. The energy payment would have been \$6 million resulting in the loss of \$1 million for that day. They did run their Blackstart Diesel units for 5 days to help stabilize the grid. Mr. Shook noted that even if they would have had every generating unit they have online, they still would have experienced a blackout as this was mandated by Southwest Power Pool. The community did an excellent job in conserving electricity – they cut 10MW voluntarily on the day of the blackouts. Another 15MW were required to be dropped. Mr. Shook thanked CRNF for dropping 10MW of that which the community did not have to drop. It was noted that Acme Foundry also helped as they made the decision to shut down all week. The community really pitched in as several businesses reduced their load and some shut down which reduced the amount of rolling blackouts needed. Mr. Shook stated that they will not know the true effect as far as cost for the electric utility and customers for a month or two. Rates will not go up but the power cost adjustment is where we will see the true effect of this for the months to come. Mr. Shook noted that he has been in the electric industry for 35 years and never seen anything like this. He commented how blessed he is with his Generation staff and they did an outstanding job. Director of Public Works Jim Bradshaw then came to the podium to discuss Public Works response to the weather event. He stated the first event they responded to was the ice on February 7<sup>th</sup> which lasted to February 11<sup>th</sup>. During this event they utilized 345 tons

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of mixed material. It was noted that only 400 tons of this material is kept in stock. The second event that was responded to started February 14<sup>th</sup> and ended February 19<sup>th</sup> which mainly consisted of blading. More material has been ordered. Mr. Bradshaw noted that crews are currently tearing the trucks down and servicing them as this event took a toll on them. They are preparing for street patching. The street sweeper was put out today and the process of picking up the material has begun. Mr. Bradshaw then reviewed the Water Distributions response to the weather event which began for them on February 14<sup>th</sup> and is still ongoing. So far there have been 32 water main leaks with 6 pending. The water plant has stabilized, started to ramp down and there is a supply in the reservoirs now. He noted that CVR helped in cutting back on their water draw and are still cut back. There have been about 75 service line calls in addition to the leaks. Mr. Bradshaw noted the water crew had 404 overtime hours and public service had 190 overtime hours through this event. He stated that they stand up and do an excellent job.

5. Comments from Commissioners and Staff

Mayor Vannoster extended a thank you to City staff for the great job they did in coordinating to get through this event. She thanked the community for their efforts in conserving electricity and water when asked. Mayor Vannoster noted that what makes Coffeyville is everyone working together. Commissioner York expressed his gratitude for the City employees whom have worked hard to get through this weather event.

**K. EXECUTIVE SESSION(s)**

**L. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES**

**M. ADJOURN**

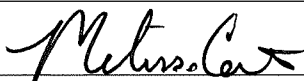
MOTION: Move to Adjourn

ACTION: MOTION: VANNOSTER SECOND: BAUER  
ROLL CALL: ALL AYE

Time the meeting was adjourned: 7:27 pm

Date the minutes were approved:

3/9/2021

  
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Melissa Cartef, City Clerk

