

**COMMISSION MEETING MINUTES
TUESDAY, MARCH 9TH, 2021 6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. in the Commission Room. The meeting was called to order by Mayor Vannoster.

Present:

COMMISSIONER PAUL BAUER
COMMISSIONER JUSTIN DOANE
COMMISSIONER TRACY MAXSON
COMMISSIONER ANN MARIE VANNOSTER
COMMISSIONER ROBERT YORK

City Staff in attendance:

CITY MANAGER MARK HALL
CITY CLERK MELISSA CARTER
CITY ATTORNEY PAUL KRITZ
IT DIRECTOR CHRIS FELIX
DIRECTOR OF FINANCE STEPHANIE RICHARDSON
DIRECTOR OF ELECTRIC UTILITY MIKE SHOOK
DIRECTOR OF PUBLIC WORKS JIM BRADSHAW
SPECIAL PROJECTS COORDINATOR CHUCK SHIVELY
BUILDING OFFICIAL MATT CONGER
DIRECTOR OF ENGINEERING THOMAS OSBORN
DIRECTOR OF HUMAN RESOURCES ALLISON PRYOR
AIRPORT MANAGER JARROD POWERS

- A. **CALL TO ORDER** – Mayor Ann Marie Vannoster
- B. **ROLL CALL** – All Present
- C. **INVOCATION** – Pastor Kevin O’Connor, Agape Fellowship Church
- D. **PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- E. **REVIEW OF AGENDA**

MOTION: Move to approve the Amended Agenda to remove New Business Item #6, from the Agenda.

ACTION: MOTION: VANNOSTER SECOND: DOANE
ROLL CALL: ALL AYE

F. CONSENT AGENDA

- 1. City Commission Meeting Minutes – Tuesday, February 23rd, 2021
 - 2. Resolution R-21-14 a Resolution to Approve a Supplemental Bond Agreement for the Niel Hotel.
 - 3. 2021 Appropriation Ordinance No. AO-21-05 – \$ 914,685.11
- MOTION: Move to approve items 1-3 of the consent agenda as presented.

ACTION: MOTION: YORK SECOND: MAXSON
ROLL CALL: ALL AYE

G. COMMENTS

1. Comments from Public

Any citizen desiring to address the Commission shall be recognized, advance to the podium, state his/her name and address for the record. Comments shall be limited to 3 minutes unless extended by a vote of the majority of the Commission. The Commission does not hear matters involving litigation or City Personnel. The Commission does not take action on subjects not on the agenda unless unusual or hardship conditions exist. Citizens may address the Commission on agenda items as they are brought to the floor.

Jerry Cook, Manager of Customer Support Services for Grand River Dam Authority came to the podium. He thanked the leadership in the community and the close working relationship with Mike Shook. Mr. Cook referenced the weather event in February and how well we worked with the community on the curtailment of power that was necessary. He thanked the businesses, industries, and citizens that sacrificed power to keep the entire grid sustainable. He noted that it was a very serious situation and that in 80 years GRDA has never experienced anything like it.

REGULAR AGENDA ITEMS

H. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).

1. Midland Theatre update and presentation.

Brent Ortolani spoke on behalf of the Midland Theater Foundation Board and introduced the members present. Peggy Steele gave an update and presentation for the next phase of the Midland Theater fundraising project on the front of the house.

I. OLD BUSINESS

J. NEW BUSINESS

1. Discussion and action to make an appointment to the Recreation Commission.

Allen Gills was present to explain why he wanted to continue to serve on the Recreation Commission.

MOTION: Move to appoint Allen Gillis to the Recreation Commission for a term expiring March 10th, 2025.

ACTION: MOTION: VANNOSTER SECOND: BAUER
ROLL CALL: ALL AYE

2. Ordinance S-21-01 an Ordinance to rezone 401 and 403 South Willow from a Multifamily Residential District to Service Commercial Group.

Building Official Matt Conger stated that last Tuesday the Planning Commission met to discuss the rezoning of 401 and 403 South Willow for the purpose of making a paved off street parking lot. It was approved by the Planning Committee. Mark Muller came to the podium as he has been part of this project. He stated that it will be hard surface and it is the process of being put out for bid.

MOTION: Move to approve Ordinance S-21-01 as presented.

ACTION: MOTION: MAXSON SECOND: YORK
ROLL CALL: BAUER – AYE, MAXSON – AYE, DOANE - AYE
YORK – AYE, VANNOSTER- ABSTAIN

3. Resolution R-21-15 a Resolution to authorize the execution of agreements for Health and Life/Accident Death & Dismemberment Insurance coverage for city employees. Director of Human Resources Allison Pryor stated the City's Health Insurance Plan is self-funded plan. The City of Coffeyville health insurance plan is a self-funded plan which provides more potential cost savings, plan control and plan design flexibility. The plan is funded by deposits made into the city's Risk Management Fund by the city in an amount negotiated with the city's bargaining units as well as monthly premiums paid by each participating employee. Ms. Pryor stated that self-funded plans differ from fully-funded insurance plans in that plan years where claim expenditures are less than the city and employees contributions the plan gets to retain the extra funds and carry that forward into the next plan year to help offset cost increases. With a fully funded plan, the insurance carrier collects all of the premiums and if the plan has a good year the insurance carrier benefits from those remaining dollars. Ms. Pryor noted that in a self-funded plan, the fixed costs for purchase of stop loss coverage and administrative fees are the only opportunity to pursue competitive pricing for service. The claims paid by the plan reflect the employee's actual medical claim costs and represent the largest part of the plan costs. Benefit Health Advisors quoted our insurance plan with seven stop loss carriers with the lowest cost option shown on the Health Care Insurance Analysis Spreadsheet attached. The lowest maximum health care cost was from the IOA Re quote. The plan design for the upcoming year will continue to be through the Aetna network with no changes to the employee's deductibles, coinsurance or prescription co-pays. We will continue the dental plan with Delta Dental as a self-insured plan. The proposal results in an unfunded amount of \$67,336 for the plan year. Ms. Pryor stated that in 2015, the Commission agreed to share a portion of the unfunded balance in the health insurance program increasing the city's share from the negotiated \$9,000 per budgeted employee to \$9,165 per budgeted employee. The City's agreement with four unions for 2021 kept the city's share at \$9,165 per budgeted employee. As you are aware, the City Commission approved the 2021 budget with no mill levy increase and no employee raises unless contractually obligated or promotional. The committee is requesting the Commission to consider pledging an increase to the City's share of health insurance costs by the unfunded amount of \$67,336, if needed. Ms. Pryor believes that there will be sufficient carryover from the 2021 plan year to offset the potential shortfall for the current plan year. The funds would be a one-time pledge and only transferred only if needed during the plan year. If the unfunded balance is not pledged by the City, the employee's share would require an additional employee share increase for the 2021-2022 plan year.

MOTION: Move to approve Resolution R-21-15 as presented.

ACTION: MOTION: VANNOSTER SECOND: BAUER
ROLL CALL: ALL AYE

4. Ordinance G-21-01, G-21-02 and Charter Ordinance No. 28, relating to the adoption of model building and construction codes. Director Engineering Thomas Osborn stated these Ordinances are a combination of work done the last year to update the building codes for the main goal of safety for the residents. These codes have not been updated for 7 years and they go towards insurance rating services. Codes have been reviewed to make sure that they work for Coffeyville citizens. These ordinances will require two readings. Mr. Osborn stated that the first ordinance G-21-01 is for the International Building Residential Codes and reviewed some of those and changes that were made. He then reviewed Charter Ordinance 28 which will allow him, the Building

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Official and Code Enforcement officers to issue a Notice to Appear if there is an issue regarding ordinances that does not get resolved.

MOTION: Move to approve Ordinance G-21-01 as presented.

ACTION: MOTION: YORK SECOND: VANNOSTER
ROLL CALL: ALL AYE

MOTION: Move to approve Ordinance G-21-02 as presented.

ACTION: MOTION: DOANE SECOND: BAUER
ROLL CALL: ALL AYE

MOTION: Move to approve Charter Ordinance 28 as presented.

ACTION: MOTION: VANNOSTER SECOND: MAXSON
ROLL CALL: ALL AYE

5. Resolution R-21-16 a Resolution to approve the CDBG Grant Contract with the Kansas Department of Commerce.

Director of Engineering Thomas Osborn stated that last October the City submitted a CDBG grant application for street reconstruction for the area between Cline and Lewark and 4th and 8th. We received the grant and this resolution is to approve the contract with CDBG for the award.

MOTION: Move to approve Resolution R-21-16 as presented.

ACTION: MOTION: YORK SECOND: VANNOSTER
ROLL CALL: ALL AYE

6. City Manager's Report

City Manager Mark Hall thanked staff for all they do. He noted that we have received calls from other cities to get information on the process of updating our Building Codes and he commends that department for taking this on. He thanked the Electric Department as they are still working through the effects of the recent winter weather event. Mr. Hall stated that Staff is gearing up for Spring and closing out Winter projects.

7. Comments from Commissioners and Staff

Commissioner York thanked the Midland Theater Board for their presentation and he appreciates their efforts. He noted there was a very productive meeting with the city, college and school district last week and they look forward to a good working relationship with them. Vice Mayor Doane noted that the Sales Tax is still looking good. Mayor Vannoster asked about water main leaks. Jim Bradshaw stated they are averaging about 8 a week which has slowed down. Mayor Vannoster again thanked all the departments for their work during the winter weather event.

K. EXECUTIVE SESSION(s)

1. Executive Session to discuss the acquisition of real property pursuant to the open meetings exception set forth in K.S.A. 75-4319(b)(6).

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MOTION: Move to recess to Executive Session to discuss the acquisition of real property pursuant to the open meetings exception set forth in K.S.A. 75-4319(b)(6).

ACTION: MOTION: VANNOSTER SECOND: BAUER
ROLL CALL: ALL AYE

L. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

1. Building Permit Report – February 2021
2. Sales Tax Report – February 2021

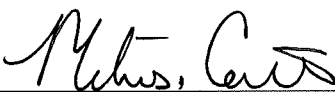
M. ADJOURN

MOTION: Move to Adjourn

ACTION: MOTION: BAUER SECOND: VANNOSTER
ROLL CALL: ALL AYE

Time the meeting was adjourned: 8:00 pm

Date the minutes were approved: 3/23/21



Melissa Carter, City Clerk

