

**COMMISSION MEETING MINUTES
TUESDAY, MARCH 23RD, 2021 6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. in the Commission Room. The meeting was called to order by Mayor Vannoster.

Present:

COMMISSIONER PAUL BAUER
COMMISSIONER JUSTIN DOANE
COMMISSIONER TRACY MAXSON
COMMISSIONER ANN MARIE VANNOSTER
COMMISSIONER ROBERT YORK

City Staff in attendance:

CITY MANAGER MARK HALL
CITY CLERK MELISSA CARTER
CITY ATTORNEY PAUL KRITZ
IT TECH RAY HEINZ
DIRECTOR OF FINANCE STEPHANIE RICHARDSON
DIRECTOR OF ELECTRIC UTILITY MIKE SHOOK
CHIEF OF POLICE KWIN BROMLEY

- A. **CALL TO ORDER** – Mayor Ann Marie Vannoster
- B. **ROLL CALL** – All Present
- C. **INVOCATION** – Pastor Randy DePriest, First Assembly of God
- D. **PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- E. **REVIEW OF AGENDA**
- F. **CONSENT AGENDA**
 - 1. City Commission Meeting Minutes – Tuesday, March 9th, 2021
 - 2. Second Reading of Ordinance S-21-01 an Ordinance to rezone 401 and 403 South Willow from a Multifamily Residential District to Service Commercial Group.
 - 3. Second Reading of Ordinance G-21-01, G-21-02 and Charter Ordinance No. 28, relating to the adoption of model building and construction codes.
 - 4. 2021 Appropriation Ordinance No. AO-21-06 – \$4,554,635.20

MOTION: Move to approve items 1-4 of the consent agenda as presented.

ACTION: MOTION: VANNOSTER SECOND: BAUER
ROLL CALL: ALL AYE

- 5. 2021 Appropriation Ordinance No. AO-21-06A (Isham's & Liebert Brothers)) – \$931.51

MOTION: Move to approve item 5 of the consent agenda as presented.

ACTION: MOTION: YORK SECOND: MAXSON
ROLL CALL: BAUER – AYE, MAXSON – AYE, DOANE - AYE
YORK – AYE, VANNOSTER- ABSTAIN

G. COMMENTS

1. Comments from Public

Any citizen desiring to address the Commission shall be recognized, advance to the podium, state his/her name and address for the record. Comments shall be limited to 3 minutes unless extended by a vote of the majority of the Commission. The Commission does not hear matters involving litigation or City Personnel. The Commission does not take action on subjects not on the agenda unless unusual or hardship conditions exist. Citizens may address the Commission on agenda items as they are brought to the floor.

REGULAR AGENDA ITEMS

H. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).

1. Swearing in of Police Officers Chance March, Jarin Watkins and Parker Yell.

Mayor Ann Marie Vannoster gave the Law Enforcement Oath to Officers Chance March, Jarin Watkins and Parker Yell. The Officers were then pinned with their badges.

2. Proclamation to declare the week of April 11-17, 2021 as National Public Safety Telecommunicators Week.

Mayor Ann Marie Vannoster read the proclamation to declare the week of April 11-17, 2021 as National Public Safety Telecommunicators Week.

I. OLD BUSINESS

J. NEW BUSINESS

1. Authorization to award CDBG-CV Meal Program Grants to qualifying non-profit organizations.

City Clerk Melissa Carter stated that the City of Coffeyville applied for CDBG-CV grant funds in May 2020. In June 2020 we were notified of our award in the amount of \$35,000 for the Meal Programs portion of the grant. Mrs. Carter noted that the Meal Program assistance can be utilized for employee salaries, rent, inventory, and non-city owned utilities for the time period of March 1, 2020 to January 31, 2021. Applications were taken through the City Clerk's office. Applicants were required to submit copies of invoices/receipts and proof of payment to substantiate the requested amount. Those applications were then sent to Southeast Kansas Regional Planning Commission to determine eligibility and to process all documentation required for the grant award. SEKRPC has finalized their review of the information provided. Four organizations applied: Genesis, Kansas Family Advisory Network, Meals on Wheels, and the Salvation Army. Staff recommends awarding Genesis, KFAN, and Salvation Army the full amount that they were able to provide documentation for. The remainder of the funds are recommended for award to Meals on Wheels as they have documented expenses in excess of the remaining grant funds. Upon distribution of these awards, staff will finalize and close out this CDBG-CV Grant with the State of Kansas. Staff recommends the approval of the CDBG-CV distribution as presented.

MOTION: Move to approve CDBG-CV Meal Program grant awards as recommended.

ACTION: MOTION: VANNOSTER SECOND: DOANE
ROLL CALL: ALL AYE

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2. Resolution R-21-17 a Resolution to approve adjustments to the unit prices paid to Republic Trash Services of Cherryvale for residential and city related trash services. Director of Finance Stephanie Richardson stated that the City has two 3-year contracts with Republic Services of Cherryvale to provide residential trash pickup services within the City and trash services to City facilities. Both contracts have terms beginning April 1, 2019 and ending March 31, 2022. The contracts allow Republic Services to request a price increase of up to 3% per contract year. They have submitted a request for a 3% increase. The following information has been provided by Republic as justification for the requested increase: maintenance costs increased by 3% over last year; wages and insurance increased by a combined 10.25%; disposal has increased by 3%; equipment (carts) have increased by 3%; fuel has increased by 30% and taxes and overall operating costs have increased. Republic has informed staff that disposal at the curb has increased by approximately 30% since the COVID-19 outbreak, thereby necessitating more trips to the landfill. Staff believes the adjustment is reasonable. Mrs. Richardson reviewed the rates: Residential current \$ 9.53 would go to \$9.82, Senior current \$9.27 would go to \$9.55, Additional polycart current \$6.28 would go to \$6.47.

MOTION: Move to approve Resolution R-21-17 as presented.

ACTION: MOTION: VANNOSTER SECOND: YORK
ROLL CALL: ALL AYE

3. Resolution R-21-18 a Resolution to establish solid waste collection and disposal rates for customers that are subject to the provisions of the City of Coffeyville Ordinance G-04-02. Director of Finance Stephanie Richardson stated this resolution passes the 29 cent increase on to the utility customers. It would change their monthly service to: Residential current \$13.25 would go to \$13.53, Senior current \$12.53 would go to \$12.82, and Additional polycart current \$7.32 would go to \$7.51. This allows the City to keep the margin for clean-up, demolition, and the those types of things that are paid with that margin.

MOTION: Move to approve Resolution R-21-18 as presented.

ACTION: MOTION: BAUER SECOND: DOANE
ROLL CALL: ALL AYE

4. City Manager's Report

City Manager Mark Hall reminded Commissioners there will be a 3 week gap after this meeting before the next. He thanked all the departments for everything they do. He noted we will be going into budget season. Mr. Hall said that discussions about the Aquatic Center and it how it will operate this year have begun. Staff is completing Winter projects and starting on Spring projects. He noted the Electric Department posted an update today but that things are still uncertain but they have did a fantastic job during the weather event.

5. Comments from Commissioners and Staff

Commissioner Maxson thanked staff for treating the algae and moss at LeClere. Commissioner York thanked the Chamber for putting on a seminar about the Census. He noted it was very informative and it was amazing how much data you can find on that. Chief of Police Kwin Bromley came to the podium and thanked the Commission on behalf of the Dispatchers for the Proclamation. He stated that they are the unsung heroes of law

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enforcement. Chief Bromley then announced that on March 9th, 2021 the Police Department received a traffic safety award from KDOT AAA. He noted the hard work the men and women of the police department did to obtain that. Only 43 agencies out of the entire state received the award and Coffeyville was one of 11 in the state to receive the gold award. Commissioner York mentioned the saturation patrol coming up. Vice Mayor Doane asked about a zoning notice that was sent to residents for the area around the high school. It was noted that this was for the parking lot at the high school and that notices have to be sent about the meeting to area residents in case they have any questions regarding the zoning.

K. EXECUTIVE SESSION(s)

L. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

M. ADJOURN

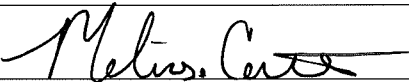
MOTION: Move to Adjourn

ACTION: MOTION: VANNOSTER SECOND: BAUER
ROLL CALL: ALL AYE

Time the meeting was adjourned: 7:04 pm

Date the minutes were approved:

4/13/2021



Melissa Carter, City Clerk

