

**COMMISSION MEETING MINUTES
TUESDAY, APRIL 27TH, 2021 6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. in the Commission Room. The meeting was called to order by Mayor Vannoster.

Present:

COMMISSIONER PAUL BAUER
COMMISSIONER JUSTIN DOANE
COMMISSIONER TRACY MAXSON
COMMISSIONER ANN MARIE VANNOSTER
COMMISSIONER ROBERT YORK

City Staff in attendance:

CITY MANAGER MARK HALL
CITY CLERK MELISSA CARTER
CITY ATTORNEY PAUL KRITZ
DIRECTOR OF IT CHRIS FELIX
DIRECTOR OF FINANCE STEPHANIE RICHARDSON
DIRECTOR OF ELECTRIC UTILITY MIKE SHOOK

- A. **CALL TO ORDER** – Mayor Ann Marie Vannoster
- B. **ROLL CALL**
- C. **INVOCATION** – Pastor Dick Smith, First Baptist Church
- D. **PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- E. **REVIEW OF AGENDA**
- F. **CONSENT AGENDA**
 - 1. City Commission Meeting Minutes – Tuesday, April 13th, 2021
 - 2. 2021 Appropriation Ordinance No. AO-21-08 – \$4,129,055.60

MOTION: Move to approve items 1 & 2 of the consent agenda as presented.

ACTION: MOTION: VANNOSTER SECOND: BAUER
ROLL CALL: ALL AYE

- 3. 2021 Appropriation Ordinance No. AO-21-08A (Isham's) – \$83.88

MOTION: Move to approve item 3 of the consent agenda as presented.

ACTION: MOTION: BAUER SECOND: DOANE
ROLL CALL: BAUER – AYE, MAXSON – AYE, DOANE - AYE
YORK – AYE, VANNOSTER- ABSTAIN

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G. COMMENTS

1. Comments from Public

Any citizen desiring to address the Commission shall be recognized, advance to the podium, state his/her name and address for the record. Comments shall be limited to 3 minutes unless extended by a vote of the majority of the Commission. The Commission does not hear matters involving litigation or City Personnel. The Commission does not take action on subjects not on the agenda unless unusual or hardship conditions exist. Citizens may address the Commission on agenda items as they are brought to the floor.

Gail Smith and Mike Bradley with Coffeyville Summer Celebration came to the podium to announce Summer Celebration will be July 10th and they are anticipating it being bigger than ever. The fireworks show will be the biggest one yet. They will have 2 bands, a DJ, Forged in Fire winner, Stage Art Dance, Coffeyville Community College soloist, a pin-striper, 5K Run, Fun Run, Car Show, Kiddie Car Show, CCC Duck Clash, merchandise vendors, and food trucks. They noted the response from the community has always been great and supportive. If anyone is interested in getting involved they can contact Gail or Mike or message them through the Coffeyville Summer Celebration Facebook page.

REGULAR AGENDA ITEMS

H. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).

1. Public Hearing to close out CDBG-CV Grant.

Carey Spoon with Southeast Regional Planning Mission presented the close out documentation. Mayor Vannoster opened the Public Hearing, there were no comments, Mayor Vannoster closed the Public Hearing.

MOTION: Move to close out the CDBG-CV Grant.

ACTION: MOTION: VANNOSTER SECOND: MAXSON
ROLL CALL: ALL AYE

I. OLD BUSINESS

J. NEW BUSINESS

1. Discussion and action to make an appointment to the Public Library Board of Trustees.

Karen Rittenhouse was the only applicant and has served on the Library Board one previous term.

MOTION: Move to appoint Karen Rittenhouse to the Public Library Board of Trustees for a term expiring April 30, 2025.

ACTION: MOTION: VANNOSTER SECOND: YORK
ROLL CALL: ALL AYE

2. Ordinance S-21-02 an Ordinance to allow alcohol to be served on 9th Street during the Coffeyville Chamber of Commerce ‘Hops Around Town-Beer Festival ‘on 10/9/2021. City Clerk Melissa Carter stated The Chamber has requested to allow the serving and consumption of beer and wine during an event on October 9, 2021, subject to parameters set forth in the event description submitted by Candi Westbrook. The City Code prohibits the consumption of alcohol on public property, subject to some exceptions. One exception is allowed for city-owned property, which has been exempted by the Commission, by

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Ordinance. This Ordinance would exempt 9th Street from the restriction on consumption of alcohol during the event only. Candi Westbrook came to the podium and stated this would be the second event – in 2019 they had over 200 in attendance from 14 different cities. The goal for this year is to have over 20 breweries and wineries and have 300-400 in attendance. Mrs. Westbrook noted that because they are expanding activities this year they will be going on to Walnut Street as well. The Montgomery County Sherriff will be in attendance to enforce the boundaries. Attendees will be carded. There will be live music, food trucks, vendors and a corn hole tournament.

MOTION: Move to approve Ordinance S-21-02 as presented.

ACTION: MOTION: VANNOSTER SECOND: DOANE
ROLL CALL: ALL AYE

3. Resolution R-21-22 a Resolution to authorize the issuance of a purchase order to Arthur J. Gallagher for various types of insurance coverage for the City of Coffeyville to be effective May 1, 2021 through May 1, 2022. Director of Finance Stephanie Richardson stated that it is the time of year that we look at our insurance renewals. We received our renewal from One Beacon, our incumbent carrier in the amount of \$282,145, which is an 8.0% increase over our prior year. Our insurance consultants are seeing anywhere from 10-50% increases in the market this year. The quote is within the city's budget as we budgeted a 10% increase in premium over last year. We are bringing a resolution to continue coverage for the 17th consecutive year with AJG.

MOTION: Move to approve Resolution R-21-22 as presented.

ACTION: MOTION: YORK SECOND: MAXSON
ROLL CALL: ALL AYE

4. Resolution R-21-23 a Resolution to authorize the execution of a contract to sell vacant lots to Coffeyville Resources Refining & Marketing LLC. City Manager Mark Hall stated that Coffeyville Resources Refining & Marketing, LLC, contacted the City about acquiring two adjacent, city-owned lots within their "buffer" zone. The City is not using the lots for any City functions and has no plans to do so, in the future. The price offered by Coffeyville Resources is \$3,000. As in the past, the City intends to commit those funds to park improvements and will give credit to Coffeyville Resources for their contribution. The Parks Board will decide where those funds are used.

MOTION: Move to approve Resolution R-21-23 as presented.

ACTION: MOTION: VANNOSTER SECOND: DOANE
ROLL CALL: BAUER – AYE, VANNOSTER – AYE, DOANE - AYE
YORK – AYE, MAXSON- ABSTAIN

5. Resolution R-21-24 a Resolution recommending contract award for the FAA runway/taxiway lighting project. City Manager Mark Hall stated Each year the FAA allots entitlement funding to the Coffeyville Municipal Airport (CFV), typically \$150k. We are allowed to bank those funds

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for a total of 4 years for airport capital improvement project. This allows for a total project fund of \$600,000 of federal dollars for CFV. The total project cost including design and construction engineering of \$617,570 with a 10% local match of \$61,757. This will be for a taxiway/runway lighting project.

MOTION: Move to approve Resolution R-21-24 as presented.

ACTION: MOTION: YORK SECOND: BAUER
ROLL CALL: ALL AYE

6. City Manager's Report

City Manager Mark Hall thanked all the departments. He stated we are going into our busy season but they have prepared all winter. They have been going forward and have not lost focus. Mr. Hall then stated that at the airport the FBO will be leaving at the first of June and discussed the future of the airport. Mr. Hall thanked the Commissioners. He noted there has been some great meetings about housing.

7. Comments from Commissioners and Staff

Commissioner York thanked Mark Hall for the escort into town for the CCC Men's Basketball team. He congratulated Coach Herkelman, his staff and team for the great accomplishment of winning a national title. He also congratulated the football, soccer, and baseball teams for doing well also. It was noted that the swimming pool will be opening Memorial Day weekend. Commissioner York stated that the golf course is looking good. Mayor Vannoster went over some things going on downtown. She mentioned that the Union Pacific Pocket Park is proceeding and will hopefully be going by June. Mayor Vannoster noted that the First Baptist Church is putting a playground in also. She noted that CMLP is putting more LED lights in downtown and it is looking nice. Commissioner Maxson announced the Comet Campout that is taking place June 5th from 9am – 4 pm at Pfister Park. There will be vintage campers, a car show, tours of the Aviation Museum, food, music, and a corn hole tournament. It was noted that the Coffeyville Community Marketplace will open this weekend May 1st from 9am – 12pm downtown Coffeyville behind Brown's furniture. Vice Mayor Doane mentioned the Neighborhood Revitalization Program and City Attorney Paul Kritz noted that we are still waiting on final approval from the Attorney General on this program. Vice Mayor Doane then mentioned the issue happening in Labette County with the windmills and that they had set a barrier around the town where windmills can't be placed. He asked that we look into setting an exclusion zone for Coffeyville. City Manager Mark Hall said they would work on that.

K. EXECUTIVE SESSION(s)

L. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

1. Coffeyville Police Department Crime Statistics – March 2021
2. Library Board of Trustees Minutes – March 2021

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M. ADJOURN

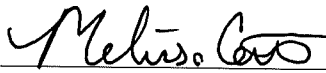
MOTION: Move to Adjourn

ACTION: MOTION: VANNOSTER SECOND: BAUER
ROLL CALL: ALL AYE

Time the meeting was adjourned: 7:26 pm

Date the minutes were approved:

5/11/21



Melissa Carter, City Clerk

