

**COMMISSION MEETING MINUTES  
TUESDAY, JULY 27<sup>TH</sup>, 2021 6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. in the Commission Room. The meeting was called to order by Mayor Vannoster.

Present:

COMMISSIONER PAUL BAUER  
COMMISSIONER JUSTIN DOANE  
COMMISSIONER ANN MARIE VANNOSTER  
COMMISSIONER ROBERT YORK

Absent:

COMMISSIONER TRACY MAXSON

City Staff in attendance:

CITY ATTORNEY PAUL KRITZ  
CITY CLERK MELISSA CARTER  
DIRECTOR OF IT CHRIS FELIX  
DIRECTOR OF FINANCE STEPHANIE RICHARDSON  
DIRECTOR OF ELECTRIC UTILITY MIKE SHOOK  
DIRECTOR OF ENGINEERING SERVICES THOMAS OSBORN

- A. **CALL TO ORDER** – Mayor Ann Marie Vannoster
- B. **ROLL CALL** – Commissioner Tracy Maxson was absent
- C. **INVOCATION** – Pastor Doug Mund, Grace Fellowship Church
- D. **PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- E. **REVIEW OF AGENDA**
- F. **CONSENT AGENDA**
  - 1. City Commission Meeting Minutes – Tuesday, July 13<sup>th</sup>, 2021
  - 2. 2021 Appropriation Ordinance No. AO-21-14 – \$ 4,570,575.02

MOTION: Move to approve items 1&2 of the consent agenda as presented.

ACTION: MOTION: VANNOSTER SECOND: BAUER  
ROLL CALL: ALL PRESENT AYE

- 3. 2021 Appropriation Ordinance No. AO-21-14A (Isham's) – \$328.84

MOTION: Move to approve item 3 of the consent agenda as presented.

ACTION: MOTION: BAUER SECOND: YORK  
ROLL CALL: BAUER – AYE, DOANE - AYE  
YORK – AYE, VANNOSTER- ABSTAIN

**COMMISSION MEETING MINTUES  
TUESDAY, JULY 27<sup>TH</sup>, 2021**

2

**G. COMMENTS**

1. Comments from Public

Any citizen desiring to address the Commission shall be recognized, advance to the podium, state his/her name and address for the record. Comments shall be limited to 3 minutes unless extended by a vote of the majority of the Commission. The Commission does not hear matters involving litigation or City Personnel. The Commission does not take action on subjects not on the agenda unless unusual or hardship conditions exist. Citizens may address the Commission on agenda items as they are brought to the floor.

**REGULAR AGENDA ITEMS**

**H. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).**

1. City of Coffeyville Audit Report Fiscal Year 2020.

Kyle Spielbusch, CPA with Jarred, Gilmore and Phillips, gave a City of Coffeyville FY 2020 Audit presentation. Mr. Spielbusch went over what was audited, the responsibilities of each entity, auditing standards, statutes and regulations. It was noted that the City had no issues with the audit and was in compliance.

**I. OLD BUSINESS**

1. Ordinance G-21-05 an Ordinance to establish licensing and operation requirements for mobile food vendors.

It was discussed by the Commission to table this item until a work session by the Commission can be had to go over it.

MOTION: Move to table Ordinance G-21-05.

ACTION:      MOTION: DOANE    SECOND: YORK  
ROLL CALL: ALL PRESENT AYE

**J. NEW BUSINESS**

1. Resolution R-21-45 a Resolution to allow the Coffeyville Police Department to apply for FY2022 Federal Edward Byrne Memorial Justice Assistance Grant.

City Clerk Melissa Carter said that the Federal Edward J. Byrne Memorial Justice Assistance Grant is made available each year for law enforcement to assist in numerous projects including officer safety. This grant would enable the police department to purchase equipment to improve law enforcement services for the citizens of Coffeyville and our surrounding communities, while at the same time increase officer and citizen safety. This grant would fund the purchase of a 4 high-powered, FoxFury Nomad remotely operated, portable scene lighting units. These devices are a portable handheld unit designed to provide up to 2,500 lumens of light enabling crisis team members to visually see individuals while remaining safely behind cover. Additionally, the grant would also enable our officers and investigators to utilize the light kits to process crime scenes quicker and more efficiently, thus cutting down on overall personnel expenses at crime scenes and aiding in the potential recovery of evidence. The JAG grant does not require a local match. Chief Bromley and staff recommend approval of applying for the Federal Edward Byrne Memorial Justice Assistance Grant FY2022.

**COMMISSION MEETING MINTUES  
TUESDAY, JULY 27<sup>TH</sup>, 2021**

**3**

MOTION: Move to approve Resolution R-21-45 as presented.

ACTION: MOTION: VANNOSTER SECOND: BAUER  
ROLL CALL: ALL PRESENT AYE

2. Resolution R-21-46 a Resolution to approve the bike share location agreement with Tandem Mobility, LLC.

Director of Engineering Services Thomas Osborn stated that in 2019 we had an agreement with another company for bike share locations, unfortunately went out of business due to Covid-19. This location will be at 802 S Walnut across from the Chamber of Commerce. Mr. Osborn stated there will be another location at Coffeyville Community College and they are still working to get a third location.

MOTION: Move to approve Resolution R-21-46 as presented.

ACTION: MOTION: BAUER SECOND: DOANE  
ROLL CALL: BAUER – AYE, DOANE - AYE  
YORK – AYE, VANNOSTER- ABSTAIN

3. Resolution R-21-47 a Resolution to approve a contract with Rhino Steel Building Systems for a 50x100 building superstructure.

Director of Engineering Services Thomas Osborn stated this will be for a storage building at Emergency Services and they have been working for several months to get price quotes. The cost for the structure will be \$84,572.00. There will be a 25% deposit and this will set the price. It is estimated by the company the structure will be delivered in six to seven months.

MOTION: Move to approve Resolution R-21-47 as presented.

ACTION: MOTION: YORK SECOND: BAUER  
ROLL CALL: ALL PRESENT AYE

4. Resolution R-21-48 a Resolution to approve a contract with J. Graham construction for repairs to the FBO office and hangar roofs.

Director of Engineering Services Thomas Osborn stated that at the last meeting the Commission approved \$250,000 to go to the airport fund and the first thing that needs to be done is fixing the roof that has leaks. He stated that Jeff Graham was the only one that submitted a quote.

MOTION: Move to approve Resolution R-21-48 as presented.

ACTION: MOTION: VANNOSTER SECOND: YORK  
ROLL CALL: ALL PRESENT AYE

5. City Manager's Report

Director of Finance Stephanie Richardson announced that the playground equipment purchased through GRDA funds is beginning to be constructed at Pfister Park which should be completed in about 10-14 days. She stated that Stormwater is finishing the Intersection project at 1<sup>st</sup> and Roosevelt. Crews will be out painting school zone crosswalks with school time getting close. Mrs. Richardson said the Annual Chlorine flushing project will begin on

COMMISSION MEETING MINTUES  
TUESDAY, JULY 27<sup>TH</sup>, 2021

4

Friday, July 30<sup>th</sup> and last for 4-5 weeks. This process allows chlorine to more efficiently clean lines. The water will continue to meet FDA requirements and will be safe to drink. Electric Distribution is working on the new primary line for the CVR expansion. Mrs. Richardson stated the New Generation 2 is running more than anticipated with the heat. Staff met with the County for the American Recovery funds this week and the City plans to submit some projects for funding. The Budget Hearing and Revenue Neutral Rate Hearing have been scheduled for August 24<sup>th</sup> Commission Meeting. Mrs. Richardson gave the reminder of National Night Our scheduled for August 2<sup>nd</sup> at 5:30 – 8:00 pm at the Aquatic Center hosted by the Coffeyville Police Department.

6. Comments from Commissioners and Staff

Mayor Vannoster offered the Commission's condolences to the Mark Hall's family as his Father-in-law passed away last week. She thanked Mike and Stephanie for stepping in while he has been gone. Commissioner York asked Thomas Osborn about the e-mail that was received that day about a property on 4<sup>th</sup> Street to make sure that was addressed. Mrs. Richardson stated that had been sent to Code Enforcement to look at, Public Works would check into the water issue, and the Animal Control Officer was also notified. Mrs. Richardson noted that the JAC Triathlon, Vaude in the Ville and the Inter-State Fair and Rodeo were all coming up.

**K. EXECUTIVE SESSION(s)**

**L. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES**

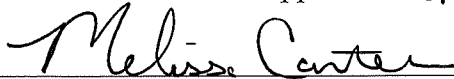
1. CPD Crime Statistics – June 2021

**M. ADJOURN**

MOTION: Move to Adjourn

ACTION: MOTION: YORK SECOND: DOANE  
ROLL CALL: ALL AYE

Time the meeting was adjourned: 7:30 pm  
Date the minutes were approved: 8/10/2021



Melissa Carter, City Clerk

