

**COMMISSION MEETING MINUTES  
TUESDAY, AUGUST 10<sup>TH</sup>, 2021 6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. in the Commission Room. The meeting was called to order by Mayor Vannoster.

Present:

COMMISSIONER PAUL BAUER  
COMMISSIONER JUSTIN DOANE  
COMMISSIONER TRACY MAXSON  
COMMISSIONER ANN MARIE VANNOSTER  
COMMISSIONER ROBERT YORK

City Staff in attendance:

CITY ATTORNEY PAUL KRITZ  
CITY CLERK MELISSA CARTER  
CITY MANAGER MARK HALL  
DIRECTOR OF IT CHRIS FELIX  
DIRECTOR OF HOUSING CHARLA BROWN  
SPECIAL EVENTS COORDINATOR CHUCK SHIVELY  
ELECTRIC SERVICES COMPLIANCE MANAGER DON ONESLAGER

- A. **CALL TO ORDER** – Mayor Ann Marie Vannoster
- B. **ROLL CALL** – all present
- C. **INVOCATION** – Pastor Joel Thompson, Coffeyville Central Nazarene
- D. **PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- E. **REVIEW OF AGENDA**
- F. **CONSENT AGENDA**
  - 1. City Commission Meeting Minutes – Tuesday, July 27<sup>th</sup>, 2021
  - 2. Action to appoint Mike Shook as director and Mark Hall as alternate to the KMGA Board of Directors serving to August 31, 2023.
  - 3. 2021 Appropriation Ordinance No. AO-21-15 - \$938,469.26

MOTION: Move to approve items 1-3 of the consent agenda as presented.

ACTION: MOTION: VANNOSTER SECOND: BAUER  
ROLL CALL: ALL AYE

**G. COMMENTS**

1. Comments from Public

Any citizen desiring to address the Commission shall be recognized, advance to the podium, state his/her name and address for the record. Comments shall be limited to 3 minutes unless extended by a vote of the majority of the Commission. The Commission does not hear matters involving litigation or City Personnel. The Commission does not take action on subjects not on the agenda unless unusual or hardship conditions exist. Citizens may address the Commission on agenda items as they are brought to the floor.

**COMMISSION MEETING MINUTES  
TUESDAY, AUGUST 10<sup>TH</sup>, 2021**

2

**REGULAR AGENDA ITEMS**

**H. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).**

**I. OLD BUSINESS**

**J. NEW BUSINESS**

1. Resolution R-21-49 a Resolution to authorize the purchase of LED Roadway Lighting Fixtures for the Electric Utility.

Electric Services Compliance Manager Don Oneslager stated the electric utility has been upgrading street and roadway lighting for the last 2 years. The initial project was the downtown decorative lighting project, followed by the Highway 166/169 Bridge Corridor and Willow Street project, to most recently, the completed Patterson Blvd. conversion to LED. The next phase of the plan is to upgrade the remaining main corridors, 11<sup>th</sup> St., 8<sup>th</sup> & Northeast, to Willow St., Walnut, south of 1<sup>st</sup>, 11<sup>th</sup>, west of Willow, and around CRMC. Mr. Oneslager stated as part of the plan, they also intend to upgrade residential/interior roadway lighting to LED on an as needed basis, as the existing HPS lights currently in place, fail, replacing with new LED fixtures. Pricing has been received for 4 levels of roadway lighting from 5 vendors, as illustrated on the attached quote summary. Quantities listed are both for specific planned projects including stock supply. Mr. Oneslager said that Staff is recommending that the Mayor be authorized to direct the Finance Director to issue a purchase order in the amount of \$83,305.74.00 to SMC Corp., Coffeyville, with local vendor preference, for the purchase of 310 LED lighting fixtures as specified, for the Electric Utility.

MOTION: Move to approve Resolution R-21-49 as presented.

ACTION: MOTION: VANNOSTER SECOND: MAXSON  
ROLL CALL: ALL AYE

2. Resolution R-21-50 a Resolution to accept a grant agreement with the Kansas State Historical Society for a 2021 Kansas Rural Preservation Grant.  
Special Events Coordinator Chuck Shively stated that this item is approval for the grant agreement for repair and preservation of the old Condon Bank building. It is a percent grant up to \$50,000.00 and the City has a 10% share.

MOTION: Move to approve Resolution R-21-50 as presented.

ACTION: MOTION: BAUER SECOND: YORK  
ROLL CALL: ALL AYE

3. Resolution R-21-51 a Resolution authorizing a Special Question Election in the City of Coffeyville.

City Manager Mark Hall gave a presentation regarding a special question involving a future expiring half cent sales tax. This is not a new tax or an increase in sales tax but a repurposing of a sales tax that will expire in September 2022 for Community Development and Park Improvements. This is a fair tax and relieves the obligation of property tax. Mr. Hall noted that 33 percent of the sales tax collected is paid by visitors to Coffeyville. 100% will stay in Coffeyville and be used for Park Improvements, Housing and Historic Downtown. Revenue will be leveraged for grants and donations to increase the power of the sales tax. If the sales

**COMMISSION MEETING MINUTES  
TUESDAY, AUGUST 10<sup>TH</sup>, 2021**

3

tax question is approved it will be put before the voters – 40% will be used for Housing, 40% will be used for Parks and 20% will be used for Historic Downtown. Mr. Hall then detailed the programs and uses that the sales tax is proposed to go to for each of those areas.

MOTION: Move to approve Resolution R-21-51 as presented.

ACTION: MOTION: YORK SECOND: VANNOSTER  
ROLL CALL: ALL AYE

**4. City Manager's Report**

City Manager Mark Hall thanked all the departments and stated they are working wisely in the heat. He noted that before the next Commission Meeting GRDA will be at Pfister Park for a ribbon cutting ceremony for the donated new playground equipment that was installed.

**5. Comments from Commissioners and Staff**

Mayor Vannoster noted all the activities that took place in Coffeyville the past weekend including the movie night at First Baptist Church, the Junior Advisory Council Triathlon and the Midland Theater's Vaude in the Ville. She noted that the contractors are working on the Union Pacific Pocket Park. Commissioner York said that Inter-State Fair and Rodeo is going on this week. He then offered his condolences to the family of Jim Taylor Sr., former Commissioner, who passed away.

**K. EXECUTIVE SESSION(s)**

**1. Executive Session to discuss personnel matters of nonelected personnel.**

MOTION: Move to recess to Executive Session to discuss personnel matters of nonelected personnel pursuant to the open meetings exception set forth in K.S.A. 75-4319(b)(1) to reconvene in the commission room at 7:50 pm.

ACTION: MOTION: VANNOSTER SECOND: BAUER  
ROLL CALL: ALL AYE

**L. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES**

1. Building Permit Report – July 2021
2. Sales Tax Report – July 2021

**M. ADJOURN**

MOTION: Move to Adjourn

ACTION: MOTION: YORK SECOND: DOANE  
ROLL CALL: ALL AYE

Time the meeting was adjourned: 7:51 pm  
Date the minutes were approved: 8/10/21



