	CITY OF COFFEYVILLE **BOARD OF COMMISSIONERS AGENDA ITEM**	
MEETING DATE	11/23/2021	
RESOLUTION OR ORDINANCE NUMBER	R-21-80	
AGENDA TITLE	Approve purchase of materials for construction of new offices on the ground floor of City Hall.	
REQUESTING DEPARTMENT	Engineering	
PRESENTER	Thomas Osborn – Director of Engineering Services	
FISCAL INFORMATION	**Cost as recommended:**	$30,247.72
	Budget Line Item:	N/A
	Balance Available	N/A
	New Appropriation Required:	[] Yes [ ] No
PURPOSE	To Approve a purchase order to Kansas Lumber for materials to construct office space on the ground floor.	

BACKGROUND	When City Hall was remodeled there was no consideration for growth and the potential need for additional office space. We have since added Housing and Community Development and Code Enforcement to Engineering Services. With continued development of the Housing and Community development branch of Engineering Services, we are in need of additional office space. A plan was put together to develop the area commonly referred to as the shell of the ground floor. This development will add 9 new office spaces and a conference room. This will enable the current offices (which were conference rooms) to return to being available conference rooms. This Resolution approves a Purchase Order to Kansas Lumber for the purchase of the building materials, not including mechanical or electrical supplies, for this project Multiple material quotes were received. Kansas Lumber was the lowest cost for the materials. We then provided a full floor plan in order to have them review the materials needed as well.
SPECIAL NOTES	Funding for this project was approved in the amount of $170,000 from the Capital Improvement Sales Tax Funds by the City Commission at the July 13th meeting.
ANALYSIS	
PUBLIC INFORMATION PROCESS	
BOARD OR COMMISSION RECOMMENDATION	
STAFF RECOMMENDATION	Staff recommends approval of material purchases from Kansas Lumber in the amount of $30,247.72
REFERENCE DOCUMENTS ATTACHED	Res- Kansas Lumber- City Hall remodel 2022- construction materials.doc

RESOLUTION NO. R-21-80

A RESOLUTION TO PURCHASE MATERIALS FROM KANSAS LUMBER FOR REMODEL OF THE GROUND FLOOR OF CITY HALL.

BE IT RESOLVED, by the Board of Commissioners of the City of Coffeyville, Kansas, authorize the Finance director to issue a purchase order to Kansas Lumber in the amount not to exceed $30,247.72

ADOPTED THIS 23rd DAY OF November 2021.

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Ann Marie Vannoster, Mayor

ATTEST:

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Melissa Carter, City Clerk

APPROVED AS TO FORM AND LEGALITY:

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Paul Kritz, City Attorney