

**COMMISSION SPECIAL MEETING AGENDA
TUESDAY, DECEMBER 7th, 2021
6:00 P.M.**


A. CALL TO ORDER – Mayor Ann Marie Vannoster

B. ROLL CALL

C. NEW BUSINESS

1. Resolution R-21-81 a Resolution to authorize and direction to expend funds in association with the USDA Mutual Self-Hel Technical Assistance Grant Program.

D. ADJOURN

 CITY OF COFFEYVILLE BOARD OF COMMISSIONERS AGENDA ITEM		
MEETING DATE	12-7-2021	
RESOLUTION OR ORDINANCE NUMBER	R-21-81	
AGENDA TITLE	<i>USDA 523 Mutual Self-Help Technical Assistance Grant Program</i>	
REQUESTING DEPARTMENT	Administration	
PRESENTER	Mark Hall	
FISCAL INFORMATION	Cost as recommended:	Estimated \$60,000.00
	Budget Line Item:	Economic Development Housing and Community Development
	Balance Available	Expended Funds will be reimbursed by the USDA Program
	New Appropriation Required:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

PURPOSE	<p><i>USDA is committed to providing access for safe, decent and affordable housing for rural Kansans. The City of Coffeyville intends to collaborate with USDA Rural Development of Kansas and provide Coffeyville with the Mutual Self-Help Program. The Mutual Self-Help Program provides grant funding to advance homeownership in Coffeyville through the implementation of local self-help housing construction projects. The Program supports the City of Coffeyville in carrying out projects, assisting groups of individuals and families with low-incomes as they construct their own homes. The Program helps people, who do not qualify as homeowners, obtain affordable, clean, and safe homes of their own, with priority for loan assistance given to families living in substandard housing.</i></p> <p><i>The Mutual Self-Help Program has many other benefits to Coffeyville, such as stimulating the local economy, providing job training and instilling a deep sense of community. The Program also provides families with affordable home ownership with minimal out-of-pocket expense; teaches construction skills; instills pride and a sense of ownership; and families work together for a common goal to build strong communities.</i></p> <p><i>With the assistance from the USDA Rural Development Self-Help Housing Program, the City of Coffeyville will coordinate the Program by finding building lots, developing house plans, working with contractors, coordinating materials, training participants on construction skills and supervising construction. The family members will devote time and labor to painting, roofing, siding and other types of tasks and lower the cost of construction, while developing equity in their new home.</i></p>
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BACKGROUND

Increasing economic opportunity and improving the quality of life for people in rural America is the goal of the U.S. Department of Agriculture's (USDA) Rural Development mission area. USDA believes rural Americans deserve the same services enjoyed by people in suburban and urban areas while retaining the advantages of small town living.

USDA is working to eliminate substandard housing in rural America by helping rural residents buy, build or rent decent housing. It also creates jobs by funding the growth and creation of rural businesses and cooperatives.

USDA Programs help rural communities build and improve community facilities, such as schools, health clinics and fire stations. USDA also has programs that help rural communities build or extend utilities, including water, electricity and telecommunications services. These services are intended to aid rural communities of Kansas to improve their quality of life.

To accomplish its mission, USDA Rural Development often works in partnership with state, local, tribal governments, as well as rural businesses, cooperatives, and non-profit agencies. From my understanding, the Rural Development's vision is a rural America that is a healthy, safe and prosperous place to live and work. In addition, to serve as a catalyst to improve conditions in rural America.

USDA is committed to providing access for safe, decent and affordable housing for rural Kansans. The City of Coffeyville intends to collaborate with USDA Rural Development of Kansas and provide Coffeyville with the Mutual Self-Help Program. The Mutual Self-Help Program provides grant funding to advance homeownership in Coffeyville through the implementation of local self-help housing construction projects. The Program supports the City of Coffeyville in carrying out projects, assisting groups of individuals and families with low-incomes as they construct their own homes. The Program helps people, who do not qualify as homeowners, obtain affordable, clean, and safe homes of their own, with priority for loan assistance given to families living in substandard housing.

The Mutual Self-Help Program has many other benefits to Coffeyville, such as stimulating the local economy, providing job training and instilling a deep sense of

	<p><i>community. The Program also provides families with affordable home ownership with minimal out-of-pocket expense; teaches construction skills; instills pride and a sense of ownership; and families work together for a common goal to build strong communities.</i></p> <p><i>With the assistance from the USDA Rural Development Self-Help Housing Program, the City of Coffeyville will coordinate the Program by finding building lots, developing house plans, working with contractors, coordinating materials, training participants on construction skills and supervising construction. The family members will devote time and labor to painting, roofing, siding and other types of tasks and lower the cost of construction, while developing equity in their new home.</i></p>
SPECIAL NOTES	Presentation of the Policy to the City Commission.
ANALYSIS	<i>USDA 523 Mutual Self-Help Technical Assistance Grant Program</i>
PUBLIC INFORMATION PROCESS	<i>USDA Guidelines</i>
BOARD OR COMMISSION RECOMMENDATION	
STAFF RECOMMENDATION	<p><i>For the City Commission's consideration, we ask that the Director of Finance be, and is hereby authorized and directed, to expend funds from the Economic Development Housing and Community Development fund for purpose of posting positions; website development; training and travel; operational items and equipment; City budget creation, and financial costs incurred with the establishment of the USDA Mutual Self-Help Technical Assistance Grant Program.</i></p> <p><i>Staff recommends adoption of the Resolution</i></p>
REFERENCE DOCUMENTS ATTACHED	None

RESOLUTION NO. R-21-81

**A RESOLUTION TO AUTHORIZE THE ESTABLISHMENT OF THE USDA 523
MUTUAL SELF-HELP TECHNICAL ASSISTANCE GRANT PROGRAM BUDGET.**

BE IT RESOLVED by the Board of Commissioners of the City of Coffeyville, Kansas that the Director of Finance be, and is hereby authorized and directed, to expend funds from the Economic Development Housing and Community Development fund for purpose of posting positions; website development; training and travel; operational items and equipment; City budget creation, and financial costs incurred with the establishment of the USDA Mutual Self-Help Technical Assistance Grant Program.

ADOPTED THIS 7TH DAY OF DECEMBER 2021.

Ann Marie Vannoster, Mayor

ATTEST:

Melissa Carter, City Clerk

APPROVED AS TO FORM AND LEGALITY:

Paul Kritz, City Attorney