

**REGULAR COMMISSION MEETING MINUTES
TUESDAY, NOVEMBER 22, 2011
6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. with Mayor Pam Jones presiding.

Present:

MAYOR PAM JONES
COMMISSIONER DON EDWARDS
COMMISSIONER DAVID GEORGE
VIRGIL O. HORN, JR.

Absent:

COMMISSIONER RICHARD GONZALES

City Staff in attendance were:

CITY MANAGER JEFF MORRIS
CITY CLERK CINDY PRICE
CITY ATTORNEY PAUL KRITZ
FINANCE DIRECTOR STEPHANIE RICHARDSON
IT DIRECTOR CHRIS FELIX
PUBLIC WORKS DIRECTOR CHUCK SHIVELY
PUBLIC WORKS DEPUTY DIRECTOR JIM BRADSHAW
ELECTRIC UTILITY DIRECTOR GENE RATZLAFF
ELECTRIC UTILITY DEPUTY DIRECTOR MIKE SHOOK
FIRE CHIEF JAMES GRIMMET

- A. **CALL TO ORDER** – Mayor Pam Jones
- B. **INVOCATION** – Pastor Rick Krietemeyer, South Coffeyville Emmanuel Chapel
- C. **PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- D. **REVIEW OF AGENDA**
- E. **CONSENT AGENDA ITEMS**
 - 1. Regular City Commission Meeting Minutes – Tuesday, November 8, 2011
 - 2. 2011 Appropriation Ordinance No. AO-11-23 – \$4,203,450.01

MOTION: Move to approve the consent agenda as presented.

ACTION: THE MOTION WAS MADE BY COMMISSIONER GEORGE AND SECONDED BY COMMISSIONER HORN. ROLL CALL VOTE – ALL AYE ALL EXCEPT COMMISSIONER GONZALES WHO WAS ABSENT.
- F. **REGULAR AGENDA ITEMS**
 - 1. **PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).**
 - 1. City of Coffeyville Service Awards were presented to 21 employees.
- G. **COMMENTS FROM THE PUBLIC**

H. OLD BUSINESS

I. NEW BUSINESS

1. Resolution No. R-11-106 – A Resolution to sell certain real property located in the City of Coffeyville.

- City Manager Jeff Morris addressed the Commission stating there was one bid received as a result of the City's request for proposals for the Carnegie Library. The bid was from Graham Construction LLC for a total of \$14,104.15 which was \$20,000 less the insurance money allowed the City for roof repair of \$5,895.85 for a total of \$14,104.15. Graham Construction plans to use the building for a photography studio and offices.

MOTION: Move to approve Resolution No. R-11-106 for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER EDWARDS AND SECONDED BY COMMISSIONER GEORGE. ROLL CALL VOTE – ALL AYE EXCEPT COMMISSIONER GONZALES WHO WAS ABSENT.

2. Resolution No. R-11-107 – A Resolution to establish a public hearing date for the vacation of certain streets and alleys in the City of Coffeyville.

- City Clerk Cindy Price addressed the Commission stating a petition was received from Coffeyville Resources requesting the vacation of streets and alleys adjacent to their property, bordered on New Street on the south between Union and Sparks. This is the first step in the vacation process; the public hearing will be Tuesday, December 27, 6:30 p.m. Commissioner Edwards stated he is opposed to Coffeyville Resources request to vacate property as they had previously indicated they wanted to keep green space around their property.

MOTION: Move to approve Resolution No. R-11-107 for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER GEORGE AND SECONDED BY MAYOR JONES. ROLL CALL VOTE – ALL AYE EXCEPT COMMISSIONER GONZALES WHO WAS ABSENT AND COMMISSIONER EDWARDS WHO VOTED NO.

3. Resolution No. R-11-108 – A Resolution to approve Change Order No. 1, Cline's Westwood Addition, for JRB Industries.

- Public Works Director Chuck Shively addressed the Commission stating this project is substantially complete except for the final clean up. This change order increases the contract price by \$4,031 making the final contract price \$163,818.50. The funding for this project is from the infrastructure Development Grant from the Kansas Housing Resource Corporation.

MOTION: Move to approve Resolution No. R-11-108 for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER EDWARDS AND SECONDED BY MAYOR JONES. ROLL CALL VOTE – ALL AYE EXCEPT COMMISSIONER GONZALES WHO WAS ABSENT.

4. Resolution No. R-11-109 – A Resolution to authorize the sale of Electric Utility Bonds.

- Finance Director Stephanie Richardson addressed the Commission stating this resolution and the ordinance under I-5 are for the sale of electric utility system revenue bonds. The bonds will be used to pay for the upgrade of the 138 kV lines and transmission lines. The proceeds will be paid out of the revenue of the Electric Utility.

MOTION: Move to approve Resolution No. R-11-109 for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER EDWARDS AND SECONDED BY MAYOR JONES. ROLL CALL VOTE – ALL AYE EXCEPT COMMISSIONER GONZALES WHO WAS ABSENT.

5. Ordinance No. S-11-13 – First Reading of an Ordinance to issue Electric Utility System Revenue Bonds Series 2011-A.

MOTION: Move to approve Ordinance No. S-11-13 for First Reading.

ACTION: THE MOTION WAS MADE BY COMMISSIONER EDWARDS AND SECONDED BY COMMISSIONER GEORGE. ROLL CALL VOTE – ALL AYE EXCEPT COMMISSIONER GONZALES WHO WAS ABSENT.

6. Comments from Commissioners and Staff

- City Manager Jeff Morris reminded Commissioners the dedication ceremony for the Highway 169 System Enhancement project will be December 8, 10 a.m.
- IT Director Chris Felix reported \$40,000 for a new server storage and disaster recovery software was approved in the 2012 budget. The current server storage is starting to fail at an unacceptable rate and there was damage to the servers when the air conditioning unit in the server room failed. A quote for a new server array plus disaster recovery software was obtained for \$24,348. Commissioners requested Felix obtain two additional quotes before proceeding.
- Commissioner Edwards expressed his displeasure at having items added to the agenda after the agenda packets were already prepared.
- Mayor Jones stated she had recently traveled out of state and was impressed with how other communities are promoting themselves suggesting we incorporate some of the ideas she had seen such as moving the Farmers Market to Walter Johnson Park and perhaps including a flea market once a month. She also stated the area around Walmart should be named (i.e. Riverview Plaza) to make it more marketable.

J. EXECUTIVE SESSION(s)

1. Employer-employee negotiations

MOTION: Move to adjourn to Executive Session for discussion of items that would be deemed privileged in employer-employee relationship to reconvene on or before 8:15 p.m.

ACTION: THE MOTION WAS MADE BY MAYOR JONES AND SECONDED BY COMMISSIONER GEORGE. ROLL CALL VOTE – ALL AYE EXCEPT COMMISSIONER GONZALES WHO WAS ABSENT.

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Time the meeting was reconvened: 8:15 p.m.

K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

1. Police Department Report

L. ADJOURN

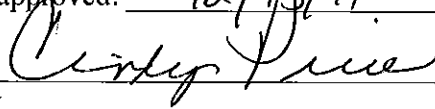
MOTION: Move to adjourn.

ACTION: THE MOTION WAS MADE BY MAYOR JONES AND SECONDED BY COMMISSIONER GEORGE. ROLL CALL VOTE – ALL AYE EXCEPT COMMISSIONER GONZALES WHO WAS ABSENT.

Time the meeting was adjourned: 8:15 p.m.

Date the minutes were approved: _____

12/13/11



Cindy Price, City Clerk