

**COMMISSION MEETING MINUTES
TUESDAY, JANUARY 25, 2022 6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. in the Commission Room. The meeting was called to order by Mayor Vannoster.

Present:

COMMISSIONER JUSTIN DOANE
COMMISSIONER DEBORAH MAPLES
COMMISSIONER JASON SWINDELL
COMMISSIONER ANN MARIE VANNOSTER
COMMISSIONER ROBERT YORK

City Staff in attendance:

CITY ATTORNEY PAUL KRITZ
CITY MANAGER MARK HALL
CITY CLERK MELISSA CARTER
DIRECTOR OF IT CHRIS FELIX
DIRECTOR OF FINANCE STEPHANIE RICHARDSON
DIRECTOR OF ELECTRIC UTILITY MIKE SHOOK
DIRECTOR OF PUBLIC WORKS JIM BRADSHAW
DIRECTOR OF HOUSING CHARLA BROWN

- A. **CALL TO ORDER** – Mayor Ann Marie Vannoster
- B. **ROLL CALL**
- C. **INVOCATION** – Pastor Jason Swindell, New Vision World Ministries
- D. **PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- E. **REVIEW OF AGENDA**
- F. **CONSENT AGENDA**
 - 1. City Commission Meeting Minutes – Tuesday, January 11th, 2022.
 - 2. Action to appoint Mike Shook as Director-2 and Tony Lawson as Alternate to the KMEA Board of Directors serving to April 30th, 2024.
 - 3. Resolution R-22-01 a Resolution to authorize the Mayor to sign a Non-Federal Reimbursable Agreement between the FAA and City of Coffeyville for inspection of Runway End Identifier Lights (REIL) at the Coffeyville Municipal Airport.
 - 4. 2022 Appropriation Ordinance No. AO-22-02 – \$5,292,841.04

MOTION: Move to approve items 1-4 of the consent agenda as presented.

ACTION: MOTION: VANNOSTER SECOND: YORK
ROLL CALL: ALL AYE

- 5. 2022 Appropriation Ordinance No. AO-22-02A (Isham's) – \$183.94

MOTION: Move to approve item 5 of the consent agenda as presented.

ACTION: MOTION: YORK SECOND: DOANE
ROLL CALL: MAPLES – AYE, DOANE - AYE

**COMMISSION MEETING MINUTES
TUESDAY, JANUARY 25TH, 2022**

2

YORK – AYE, VANNOSTER- ABSTAIN; SWINDELL- AYE

G. COMMENTS

1. Comments from Public

Any citizen desiring to address the Commission shall be recognized, advance to the podium, state his/her name and address for the record. Comments shall be limited to 3 minutes unless extended by a vote of the majority of the Commission. The Commission does not hear matters involving litigation or City Personnel. The Commission does not take action on subjects not on the agenda unless unusual or hardship conditions exist. Citizens may address the Commission on agenda items as they are brought to the floor.

REGULAR AGENDA ITEMS

H. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).

I. OLD BUSINESS

J. NEW BUSINESS

1. Discussion and action to make an appointment to the Coffeyville Public Library Board of Trustees.

Sarah Owen came to the podium and stated why she would like to serve on the Coffeyville Public Library Board of Trustees.

MOTION: Move to appoint Sara Owen to the Public Library Board of Trustees for a term expiring April 30th, 2023.

ACTION: MOTION: VANNOSTER SECOND: YORK
ROLL CALL: ALL AYE

2. Resolution R-22-02 a Resolution to execute a contract with Republic Services for residential and city facilities trash collection effective April 1, 2022 – March 31st, 2025.

Director of Public Works Jim Bradshaw stated that request for bids was posted on November 30th 2021. Staff informed the following companies of the post: Republic Services, Waste Connections as well as Green Environmental. Bid date was set for January 4, 2022 and one bid was received for residential trash service as well as the city owned facilities. Mr. Bradshaw said Republic Services submitted a bid at \$10.05 for a regular pick up; \$9.55 for a senior citizen pick up and \$6.47 for each additional poly cart, as well as \$10.05 /\$9.55 for at door service for disability. The proposal received from Republic Services has a 4% fixed rate increase that will be added in year 2 and 3 of their proposal and if approved as presented the city's facilities will be at no charge with the exception of the 2 roll off containers. Mr. Bradshaw noted that the other two companies declined to bid, stating length of contract (they are recommending a 7 year verses 3 year as requested) availability of equipment, trucks and poly carts were also a concern. Staff is recommending approving a three year contract with Republic Services. Commissioner York asked about extending the contract so other companies would be interested in bidding. It was noted that this would need to be done well in advance so companies could prepare. Commissioner York expressed his concern of the damage the heavy trucks are doing to our streets. Discussion continued concerning the damage to the streets and what can be done to fix that, alley options, smaller trucks, making trash a city function and the best way to move forward.

**COMMISSION MEETING MINUTES
TUESDAY, JANUARY 25TH, 2022**

3

MOTION: Move to approve Resolution R-22-02 as presented.

ACTION: MOTION: VANNOSTER SECOND: YORK
ROLL CALL: ALL AYE

3. Resolution R-22-03 a Resolution to execute a Real Estate Contract between K & S Oil Company and the City of Coffeyville.
City Attorney Paul Kritz stated this lot is a piece of the Safe Routes to School project and when the owners were approached about the right of way, they were more interested in selling it and the price is reasonable at \$5,000.00.

MOTION: Move to approve Resolution R-22-03 as presented.

ACTION: MOTION: DOANE SECOND: VANNOSTER
ROLL CALL: ALL AYE

4. City Manager's Report

City Manager Mark Hall thanked City staff and we are starting the year getting things accomplished. He noted the housing program is working with USDA and moving forward. Mr. Hall said that Department management is meeting together on a weekly basis and working well together.

5. Comments from Commissioners and Staff

Director of Public Works Jim Bradshaw gave an update on Highland Road. As of Friday, the contractor is 188 days into his 210 day contract. Fairway and Highland has been left closed so the contractor can work without traffic. The project is moving along, there have been some weather related days that have not been counted against the contract. The contractor is still within his contract limits of working days. Commissioner York congratulated the Community College on the recent one million dollar endowment that they received from Stephen Rench and thanked Mr. Rench for the support of our community. Commissioner York thanked the Chamber of Commerce for the Annual Awards Banquet that was held last week. Mayor Vannoster noted that the City of Coffeyville posted several job openings and encouraged citizens to check those out.

K. EXECUTIVE SESSION(s)

L. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

1. Building Permit Report– December 2021
2. Coffeyville Police Department Crime Statistics – December 2021/Year End

COMMISSION MEETING MINUTES
TUESDAY, JANUARY 25TH, 2022

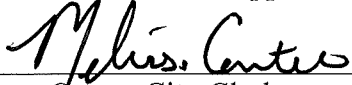
M. ADJOURN

MOTION: Move to Adjourn

ACTION: MOTION: VANNOSTER SECOND: DOANE
ROLL CALL: ALL AYE

Time the meeting was adjourned: 7:29 pm

Date the minutes were approved:



Melissa Carter, City Clerk

