

**SPECIAL COMMISSION MEETING MINUTES**  
**WEDNESDAY, APRIL 30, 2008**  
**5:30 P.M.**

The Board of Commissioners met in Special Session at 5:30 p.m. with Mayor Virgil O. Horn, Jr., presiding.

Those in attendance were:

COMMISSIONER RICHARD GONZALES  
COMMISSIONER ALEC HENDRYX  
COMMISSIONER LOUIE HUMMEL  
COMMISSIONER PAM JONES

City Staff in attendance were:

CITY CLERK CINDY PRICE  
CITY ATTORNEY PAUL KRITZ  
FINANCE DIRECTOR STEPHANIE RICHARDSON  
DISASTER RECOVERY COORDINATOR JIM BRADSHAW  
IT MANAGER CHRIS FELIX

1. Resolution No. R-08-65 – A Resolution to execute a purchase order for an Auger Monster for the Wastewater Treatment Plant.

- Disaster Recovery Coordinator Jim Bradshaw addressed the Commission stating on April 30, 2007 City staff contacted JWC Environmental requesting a price quote to repair or replace the wastewater treatment plant auger monster system. At that time staff learned the model was obsolete, therefore, a replacement model was quoted at a price of \$44,278. Staff tried to modify the head works at the plant to eliminate the need for this equipment, but after several months of trial and error it was determined the equipment needs to be replaced to insure proper removal of debris flowing into the wastewater treatment plant. JWC Environmental was contacted to get an updated price quote with the price remaining the same at \$44,278. When the plant was designed, the process for handling the debris was chosen; therefore, the same type of equipment needs to be used for replacement. Changing vendors or brands would mean major modifications to the head works.

MOTION: Move to approve Resolution No. R-08-65 for adoption.

ACTION: THE MOTION WAS MADE BY MAYOR HORN AND  
SECONDED BY COMMISSIONER JONES. ROLL CALL  
VOTE - ALL AYE.

2. Resolution No. R-08-66 – A Resolution to execute an agreement for City of Coffeyville property and liability insurance.

MOTION: Move to approve Resolution No. R-08-66 for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER GONZALES  
AND SECONDED BY MAYOR HORN. ROLL CALL VOTE -  
ALL AYE.

- Finance Director Stephanie Richardson addressed the Commission stating a renewal quote from Arthur J. Gallagher & Co., has been received for various insurance policies for the City of Coffeyville. Normally the City goes through the full bid process for insurance every three years. This would have been the year to go out for bids, however, Arthur J. Gallagher came to the City requesting we continue working with Scottsdale for this next renewal period due to the City's large claim from the flood. Staff discussed this option with the Commission and it was determined we would continue our coverage with them for an additional year before going back out for bid. Scottsdale required we have an appraisal done on all listed facilities to ensure proper values were being placed on our structures. The appraisal was performed by American Appraisal with the resulting statement of values increasing from approximately \$39 million to \$80 million. Scottsdale's final quote included coverage for property but did not provide any flood insurance coverage. Lexington Insurance provided the quote for flood coverage. Staff recommends binding coverage using Lexington Insurance, Scottsdale Indemnity and Travelers Insurance for a total premium of \$309,192. This is an increase of \$65,128 over last year's policy due to the increase in insured values and the large flood claim.
3. Executive Session for discussion of confidential data relating to financial affairs or trade secrets of second parties to include Dennis Pruitt.

MOTION: Move to adjourn to Executive Session for discussion of confidential data relating to financial affairs or trade secrets of second parties to reconvene on or before 6:30 p.m.

ACTION: THE MOTION WAS MADE BY MAYOR HORN AND SECONDED BY COMMISSIONER GONZALES. ROLL CALL VOTE - ALL AYE.

Time the meeting was reconvened: 6:30 P.M.

4. Adjournment

MOTION: Move to adjourn.

ACTION: THE MOTION WAS MADE BY MAYOR HORN AND SECONDED BY COMMISSIONER HUMMEL. ROLL CALL VOTE - ALL AYE.

Time the meeting was adjourned: 6:30 P.M.

Date the minutes were approved

05/13/08

Cindy Price  
Cindy Price, City Clerk

