

**REGULAR COMMISSION MEETING MINUTES
TUESDAY, MARCH 27, 2012
6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. with Mayor Pam Jones presiding.

Present:

MAYOR PAM JONES
COMMISSIONER DON EDWARDS
COMMISSIONER DAVID GEORGE
COMMISSIONER RICHARD GONZALES
VIRGIL O. HORN, JR.

City Staff in attendance were:

CITY MANAGER JEFF MORRIS
CITY CLERK CINDY PRICE
CITY ATTORNEY PAUL KRITZ
FINANCE DIRECTOR STEPHANIE RICHARDSON
IT DIRECTOR CHRIS FELIX
ELECTRIC UTILITY DIRECTOR GENE RATZLAFF
ELECTRIC UTILITY DEPUTY DIRECTOR MIKE SHOOK
HOUSING DIRECTOR ROBERT YORK

- A. **CALL TO ORDER** – Mayor Pam Jones
- B. **INVOCATION** – Margie Miller, Crossroads Community of Christ
- C. **PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- D. **REVIEW OF AGENDA**
- E. **CONSENT AGENDA ITEMS**
 - 1. Regular City Commission Meeting Minutes – Tuesday, March 13, 2012
 - 2. 2012 Appropriation Ordinance No. AO-12-05 – \$4,074,987.53

MOTION: Move to approve the consent agenda as presented.

ACTION: THE MOTION WAS MADE BY COMMISSIONER GEORGE AND
SECONDED BY COMMISSIONER GONZALES. ROLL CALL VOTE
– ALL AYE.

REGULAR AGENDA ITEMS

- F. **PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).**
 - City Manager Jeff Morris announced the Youth Activities Center will be renamed the James A. Tyeska Youth Activities Center.
- G. **COMMENTS FROM THE PUBLIC**
 - Margie Miller, 1403 Catalina, requested lights be placed at Harmon Park.
 - Carla LelaCheur gave an update on Downtown Coffeyville activities noting they will have their 5th Anniversary party April 12, 5:30 p.m., at Sunflower Antiques.
- H. **OLD BUSINESS**

I. NEW BUSINESS

1. Resolution No. R-12-30 – A Resolution to sell property located at 608 N. Maple.
 - Treasurer Angie Naden addressed the Commission stating an offer has been received from Irma Kallenberger for \$40,000 for the Neighborhood Stabilization Program property located at 608 N. Maple. As the City owns the property, the sale must be authorized by the Commission.

MOTION: Move to approve Resolution No. R-12-30 for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER GEORGE AND SECONDED BY MAYOR JONES. ROLL CALL VOTE – ALL AYE.

2. Resolution No. R-12-31 – A Resolution to approve rehabilitation costs for property located at 1202 W. Sixth Street.
 - Housing Director Robert York addressed the Commission stating bids have come in to rehabilitate the property located at 1202 West Sixth Street at \$40,831 which is higher than the estimated \$38,000. Staff recommends authorizing funding not to exceed \$40,000.

MOTION: Move to approve Resolution No. R-12-31 for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER GONZALES AND SECONDED BY COMMISSIONER HORN. ROLL CALL VOTE – ALL AYE.

3. Resolution No. R-12-32 – A Resolution to approve health insurance coverage.
 - Finance Director Stephanie Richardson addressed the Commission stating renewals were received for employee health and life/accidental death and dismemberment insurance. This covers all City employees as well as library employees who pay 100% of their premium. The proposal is from Blue Cross Blue Shield and includes a 7.8% decrease in premiums. As per the negotiated Personnel Manual Memorandum of Agreements, the City will maintain its annual contribution of up to \$9,000 per employee for the plan year.

MOTION: Move to approve Resolution No. R-12-32 for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER EDWARDS AND SECONDED BY COMMISSIONER GONZALES. ROLL CALL VOTE – ALL AYE.

4. Resolution No. R-12-33 – A Resolution to approve allocation of FY 2012 local alcoholic liquor funds.
 - Finance Director Stephanie Richardson addressed the Commission stating the State of Kansas imposes a 10% tax on the gross receipts from the sale of alcoholic liquor. Each city with a population of more than 6,000 receives 70% of these funds with one-third going to the general fund; one-third to a special parks and recreation fund and one-third going to a special alcohol and drug program fund. Staff is recommending the one-third for the special alcohol and drug program be distributed to the Coffeyville Police Department for the DARE program (40%), Four County Mental Health (20%), ADSAP (20%) and Montgomery County Big Brothers Big Sisters (20%). Sarah Downing, Big Brothers Big Sisters; Ed Rutherford, Coffeyville DARE Officer; and Dennis Gallagher, ADSAP, were

all present to speak about their programs.

Commissioner Edwards requested, and the rest of the Commissioners agreed, to send \$2,000 to the FKHS After Prom program each year from the portion of general fund alcohol funds.

MOTION: Move to approve Resolution No. R-12-33 for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER GONZALES AND SECONDED BY MAYOR JONES. ROLL CALL VOTE – ALL AYE.

5. Resolution No. R-12-34 – A Resolution to execute a change order with Tri-Star Utilities for a sanitary sewer main replacement project.
 - City Manager Jeff Morris addressed the Commission stating the Wilshire/Tyler sewer main replacement project is complete; a change order not to exceed \$8,604 is needed due to additional work required.

MOTION: Move to approve Resolution No. R-12-34 for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER GEORGE AND SECONDED BY MAYOR JONES. ROLL CALL VOTE – ALL AYE.

6. Discussion on fire insurance proceeds.
 - City Attorney Paul Kritz stated Kansas state law sets out the procedure for collecting fire insurance proceeds and the City of Coffeyville patterns the state statute.
7. Discussion on Youth Activities Center improvements - covered under presentations.
8. Comments from Commissioners and Staff
 - City Manager Jeff Morris reviewed current City projects.
 - Commissioner Horn stated he had been contacted by resident about the unsightly area behind the CCC Welding School; North Park is inadequate for children; the Second and Third Street apartments need to be moved
 - Commissioner George requested an update on the Cline Road project. Morris reported the engineering work is completed; however land acquisition has not begun.
 - Commissioner Gonzales requested an update on SB317. Morris reported there is no activity at the present time; staff is monitoring.
 - Commissioner Edwards requested a map of the streets which have been crack sealed be included in the agenda packet.

J. EXECUTIVE SESSION(s)

K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

1. Press release – Electric Safety Award
2. Library Board Minutes
3. Thank you letter from Genesis

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L. ADJOURN

MOTION: Move to adjourn.

ACTION: THE MOTION WAS MADE BY MAYOR JONES AND SECONDED BY
COMMISSIONER EDWARDS. ROLL CALL VOTE – ALL AYE.

Time the meeting was adjourned: 7:54 p.m.

Date the minutes were approved: _____

04/10/12

Cindy Price

Cindy Price, City Clerk