

**REGULAR COMMISSION MEETING MINUTES**  
**TUESDAY, APRIL 10, 2012**  
**6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. with Mayor Pam Jones presiding.

Present:

MAYOR PAM JONES  
COMMISSIONER DON EDWARDS  
COMMISSIONER DAVID GEORGE  
COMMISSIONER RICHARD GONZALES  
VIRGIL O. HORN, JR.

City Staff in attendance were:

CITY MANAGER JEFF MORRIS  
CITY CLERK CINDY PRICE  
CITY ATTORNEY PAUL KRITZ  
FINANCE DIRECTOR STEPHANIE RICHARDSON  
IT DIRECTOR CHRIS FELIX  
PUBLIC WORKS DIRECTOR CHUCK SHIVELY  
ENGINEERING SUPERINTENDENT SCOTT MASSMAN  
FIRE CHIEF JAMES GRIMMETET  
CODE ENFORCEMENT OFFICER JOHN HUFFERD

- A. CALL TO ORDER** – Mayor Pam Jones
- B. INVOCATION** – Pastor Doug Mund, Grace Fellowship Church
- C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- D. REVIEW OF AGENDA**
- E. CONSENT AGENDA ITEMS**
1. Regular City Commission Meeting Minutes – Tuesday, March 27, 2012
  2. 2012 Appropriation Ordinance No. AO-12-06 – \$1,767,901.22
- MOTION: Move to approve the consent agenda as presented.
- ACTION: THE MOTION WAS MADE BY COMMISSIONER GONZALES AND  
SECONDED BY COMMISSIONER GEORGE. ROLL CALL VOTE –  
ALL AYE.
- REGULAR AGENDA ITEMS**
- F. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).**
1. Child Abuse Prevention Proclamation
    - Mayor Jones read and presented a proclamation to Travis Alexander, representing Four County Mental Health.
- G. COMMENTS FROM THE PUBLIC**
- John Vest, 303 W. 14<sup>th</sup>, complained about contractors hired by the City damaging property he owns at 1525 Elm.

**H. OLD BUSINESS**

**ANNUAL REORGANIZATION OF COMMISSION**

Commissioner Horn nominated David George to serve as Mayor through April 9, 2013.  
Roll Call Vote – George unanimous.

Commissioner Gonzales nominated Commissioner Horn to serve as Vice-Mayor through April 9, 2013. Commissioner George nominated Jones. Commissioner Horn nominated Edwards who declined.

Roll Call Vote – Edwards, Gonzales and Horn voted for Horn; Jones and George voted for Jones. Horn selected as Vice-Mayor.

**I. NEW BUSINESS**

1. Resolution No. R-12-35 – A Resolution to issue a purchase order to Arthur J. Gallagher for various types of insurance.
  - Finance Director Stephanie Richardson addressed the Commission stating insurance renewals were presented by consultant Charlesworth & Associates for various insurance policies. The policies are unchanged with the exception of some property limit adjustments to more accurately reflect the City's exposure. The premium reflects a 13.5% to \$242,156.

**MOTION:** Move to approve Resolution No. R-12-35 for adoption.

**ACTION:** THE MOTION WAS MADE BY COMMISSIONER GONZALES AND SECONDED BY COMMISSIONER JONES. ROLL CALL VOTE – ALL AYE.

2. Discussion and action to approve a Cereal Malt Beverage license for Ceilito Lindo Restaurant, 228 West Ninth Street.

**MOTION:** Move to approve A Cereal Malt Beverage license for Ceilito Lindo Restaurant.

**ACTION:** THE MOTION WAS MADE BY COMMISSIONER GONZALES AND SECONDED BY MAYOR GEORGE. ROLL CALL VOTE – ALL AYE EXCEPT COMMISSIONER EDWARDS WHO VOTED NO AND COMMISSIONER HORN WHO ABSTAINED.

3. Resolution No. R-12-36 – A Resolution to submit the 2014 KLINK Project and 2015 Geometric Improvement Project to KDOT.

- Engineering Superintendent Scott Massman addressed the Commission stating staff is proposing two projects be submitted to KDOT. The 2014 KLINK project proposed is Highway 166 & 169 from Walnut to 8<sup>th</sup> Street to include a nova chip overlay as Phase 1. Phase 2 would consist of panel replacements on US 166 from Beech to Walnut Street. KLINK projects require a 50/50 matching fund participation with the State's share not to exceed \$200,000. The 2015 Geometric Improvement project being considered is the intersection of 8<sup>th</sup> and Highway 166/169 for a reconfiguration to include three-lanes on Eighth Street. Geometric improvement projects are typically a 90/10 match with the

State's share 10%. However, KDOT is more responsive to projects with a higher city match. If Commissioners approve of the proposed projects they will be submitted to KDOT by the April 27 deadline.

MOTION: Move to approve Resolution No. R-12-36 for adoption with the Geometric Improvement project proposal submitted with an 80 KDOT/20 City match.

ACTION: THE MOTION WAS MADE BY COMMISSIONER GONZALES AND SECONDED BY COMMISSIONER EDWARDS. ROLL CALL VOTE – ALL AYE.

4. Resolution No. R-12-37 – A Resolution to reaffirm the Engagement Letter with Jarred, Gilmore & Phillips for the 2011 Audit.

■ Finance Director Stephanie Richardson addressed the Commission stating Jarred, Gilmore & Phillips is in the last year of a three-year agreement to perform the City's audit. The fee for the FY 2011 audit is \$12,500 plus \$1,900 to perform a single audit if Federal expenditures exceed \$500,000.

MOTION: Move to approve Resolution No. R-12-37 for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER JONES AND SECONDED BY COMMISSIONER HORN. ROLL CALL VOTE – ALL AYE.

5. Resolution No. R-12-38 – A Resolution to issue a purchase order to Peak Uptime for fiber optic cable for Walter Johnson Park.

■ IT Director Chris Felix addressed the Commission stating the City currently operates a wireless hotspot at Walter Johnson Park to include the two campgrounds in addition to the area around the stadium. The current link is unable to provide service for the number of customers who utilize the service. Running fiber optic will guarantee a very high speed connection and will allow the bandwidth to be increased as needed. Quotes were received with Peak Uptime quoting \$14,517.28 which includes termination of all 24 ends.

MOTION: Move to approve Resolution No. R-12-38 for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER GONZALES AND SECONDED BY MAYOR GEORGE. ROLL CALL VOTE – ALL AYE.

6. Resolution No. R-12-39 – A Resolution to issue a purchase order to G&G Dozer for the demolition of three properties.

■ Code Enforcement officer John Hufferd addressed the Commission stating one bid was received for the demolition of three properties from G&G Dozer at a cost of \$6,330.

MOTION: Move to approve Resolution No. R-12-39 for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER GONZALES AND SECONDED BY COMMISSIONER JONES. ROLL CALL VOTE – ALL AYE.

7. Discussion on residential street maintenance and repair plans.

- Public Works Director Chuck Shively reported to the Commission on the street repair projects noting 18 miles of residential streets had been crack sealed by a contractor and 7.62 had been completed by City crews. The portion done by contract labor was completed using funds from the one-half cent sales tax, and the portion done by City crews was funded from the operating budget. Previously Commissioners had determined 70% of the sales tax street fund would be used for preservation and 30% for repair and replacement. Currently the preservation fund has a balance of \$518,075 and the repair/replacement fund has a balance of \$466,044. The plan for preservation funds this year is to crack seal more streets and seal coat some of the streets that were crack sealed last year. There are several types of seal coat materials and methods with a cost ranging from 12 cents to \$3.50 per square yard and life expectancy of two to seven years. For the repair/replacement work to be done, staff recommends reconstructing some intersections and repairing swales in others to allow for better drainage. Staff has driven all City streets and developed a list of 12 intersections in need of complete reconstruction and 36 with one or both swales in need of repair. The average cost per intersection utilizing concrete is \$67,000; the average cost to repair swale is \$11,000. Staff will prepare more detailed information to present to Commissioners.

8. Comments from Commissioners and Staff

- City Manager Jeff Morris provided an update on City projects noting plans are to keep the Aquatic Center open every day until school starts and then on weekends through Labor Day provided lifeguards are available. A special Commission meeting will be held on April 17, 2012, at 4 p.m. at CRMC with the Public Building Commission and the CRMC Boards of Trustees and Directors to discuss refinancing the hospital's bonds.
- Commissioner Jones reported semi-trucks have been traveling down Highland and Overlook.
- Commissioner Edwards asked when the graffiti would be removed from Elmwood Cemetery and requested an inventory from Hillcrest Golf Course.
- Commissioner Gonzales requested a list of planned activities at the golf course.

**J. EXECUTIVE SESSION(s)**

1. Attorney-client relationship

MOTION: Move to adjourn to Executive Session for discussion of items that would be deemed privileged in attorney-client relationship to reconvene on or before 9 p.m.

ACTION: THE MOTION WAS MADE BY MAYOR GEORGE AND SECONDED BY COMMISSIONER GONZALES. ROLL CALL VOTE – ALL AYE.

Time the meeting was reconvened: 9:00 p.m.

**K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES**

1. Sales Tax Report
2. Code Enforcement Report
3. Fire Report
4. Kansas Firefighters Newsletter
5. Planning Commission Minutes
6. Hillcrest Golf Course Report

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**L. ADJOURN**

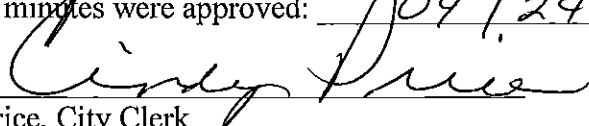
MOTION: Move to adjourn.

ACTION: THE MOTION WAS MADE BY MAYOR GEORGE AND SECONDED BY  
COMMISSIONER EDWARDS. ROLL CALL VOTE – ALL AYE.

Time the meeting was adjourned: 9:00 p.m.

Date the minutes were approved: \_\_\_\_\_

04/24/12



Cindy Price, City Clerk