

**REGULAR COMMISSION MEETING MINUTES
TUESDAY, MAY 08, 2012
6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. with Mayor David George presiding.

Present:

MAYOR DAVID GEORGE
COMMISSIONER DON EDWARDS
COMMISSIONER RICHARD GONZALES
COMMISSIONER PAM JONES

Absent:

COMMISSIONER VIRGIL O. HORN, JR.

City Staff in attendance were:

CITY MANAGER JEFF MORRIS
CITY CLERK CINDY PRICE
CITY ATTORNEY PAUL KRITZ
FINANCE DIRECTOR STEPHANIE RICHARDSON
IT DIRECTOR CHRIS FELIX
PUBLIC WORKS DIRECTOR CHUCK SHIVELY
PUBLIC WORKS DEPUTY DIRECTOR JIM BRADSHAW
HOUSING DIRECTOR ROBERT YORK
POLICE COMMANDER DANNY GRIGG

- A. CALL TO ORDER** – Mayor David George
- B. INVOCATION** – Pastor Mark Wilson, First Church of God
- C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- D. REVIEW OF AGENDA**
- E. CONSENT AGENDA ITEMS**
 - 1. Regular City Commission Meeting Minutes – Tuesday, April 24, 2012
 - 2. Special City Commission Meeting Minutes – Tuesday, April 30, 2012
 - 3. 2012 Appropriation Ordinance No. AO-12-08 – \$752,088.98

MOTION: Move to approve the consent agenda as presented.

ACTION: THE MOTION WAS MADE BY COMMISSIONER GONZALES AND
SECONDED BY COMMISSIONER JONES. ROLL CALL VOTE –
ALL AYE.

REGULAR AGENDA ITEMS

- F. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).**
- G. COMMENTS FROM THE PUBLIC**
 - Jack Pfister, 101 Wilshire, requested clarification on the process for annexation with regard to property owned by Mary Wilson on West First Street.

H. OLD BUSINESS

I. NEW BUSINESS

1. Discussion and action to appoint one person to the Public Library Board.

Applicant: Gary Bailey

MOTION: Move to appoint Gary Bailey to a new four-year term on the Public Library Board serving to April 30, 2016.

ACTION: THE MOTION WAS MADE BY COMMISSIONER GONZALES AND SECONDED BY COMMISSIONER JONES. ROLL CALL VOTE – ALL AYE EXCEPT COMMISSIONER HORN WHO WAS ABSENT.

2. Discussion and action to appoint two people to the Senior Citizens Activity Center Advisory Board.

Applicants: Robert DeMott, Richard Patterson

MOTION: Move to appoint Robert DeMott and Richard Patterson to a new three-year term on the Senior Citizens Advisory Board serving to June 1, 2015.

ACTION: THE MOTION WAS MADE BY COMMISSIONER GONZALES AND SECONDED BY COMMISSIONER JONES. ROLL CALL VOTE – ALL AYE EXCEPT COMMISSIONER HORN WHO WAS ABSENT.

3. Resolution No. R-12-48 – A Resolution to purchase 26 bullet proof vests from PPE for the Police Department.

■ Commander Danny Grigg addressed the Commission stating the Police Department has budgeted \$19,500 for the purchase of 26 bullet proof vests. The vests being considered are from Protective Product Enterprises (PPE) and are rated at the two highest threat levels; officers would have the option of threat level IIIA or II. Once the vests are purchased an application will be submitted to the Department of Justice through the Bullet Proof Vest Partnership Grant program. If approved, the grant would fund up to 50% of the cost.

MOTION: Move to approve Resolution No. R-12-48 for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER JONES AND SECONDED BY COMMISSIONER GONZALES. ROLL CALL VOTE – ALL AYE EXCEPT COMMISSIONER HORN WHO WAS ABSENT.

4. Resolution No. R-12-49 – A Resolution to approve rehabilitation costs for 1321 Hibbard.

■ Housing Director Robert York addressed the Commission stating the rehab for 1321 Hibbard includes roofing, guttering repair, updating the kitchen and bathroom, HVAC condenser unit replacement, floor joist repairs, replacing some siding and interior and exterior painting with a budget not to exceed \$25,500. The purchase price for the property was \$29,500; the total overall cost would be \$55,000.

MOTION: Move to approve Resolution No. R-12-49 for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER JONES AND SECONDED BY COMMISSIONER GONZALES. ROLL CALL VOTE – ALL AYE EXCEPT COMMISSIONER HORN WHO WAS ABSENT.

5. Resolution No. R-12-50 – A Resolution to execute a contract with the Coffeyville Municipal Band for the 2012 concert season.

MOTION: Move to approve Resolution No. R-12-50 for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER GONZALES AND SECONDED BY COMMISSIONER JONES. ROLL CALL VOTE – ALL AYE EXCEPT COMMISSIONER HORN WHO WAS ABSENT.

6. Resolution No. R-12-51 – A Resolution to authorize signatures on the City's financial accounts.

■ Finance Director Stephanie Richardson addressed the Commission stating with the resignation of the city manager, his name needs to be officially removed from the City's bank accounts. This resolution will authorize new signatures on each of the bank accounts until a full time city manager is employed.

MOTION: Move to approve Resolution No. R-12-51 for adoption.

ACTION: THE MOTION WAS MADE BY MAYOR GEORGE AND SECONDED BY COMMISSIONER GONZALES. ROLL CALL VOTE – ALL AYE EXCEPT COMMISSIONER HORN WHO WAS ABSENT.

7. Discussion on search for city manager.

■ City Attorney Paul Kritz reviewed information from the League of Kansas Municipalities for their League Executive Administrative Position Search (LEAPS) program. The fee would be \$5,529.50 which would include assistance with developing job description, salary survey, development of advertising strategy, review of resumes, assistance in arranging interviews and preparing interview questions, reference checks and notification of all candidates after the position has been filled. Consensus was to utilize the League's services. Commissioners requested all resumes go to the League who will then provide them to Kritz.

■ Mayor George left the room prior to discussion on interim city manager.

■ Commissioners briefly discussed the interim position; it will be placed on the agenda for the next meeting.

8. Comments from Commissioners and Staff

■ Jeff Morris reported the opening day for the Aquatic Center will be May 26 and updated Commissioners on city projects underway.

■ Jim Bradshaw reviewed the current standards for street name signage including changes included in the Manual of Uniform Traffic Control Devices. Previously the street names were to be changed to lower case letters with the first letter being upper case. That requirement has been deleted from the manual; signs can now include all capital letters.

■ Commissioner Jones asked about the schedule for CVR to clean up the foundations in the

flood buy-out area.

- Commissioner Edwards asked if the City was considering heating the pool at the beginning of the swim season. Morris stated due to the cost of the gas, the city is not planning to heat the pool.

J. EXECUTIVE SESSION(s)

1. Attorney-Client relationship.
2. Non-elected personnel

MOTION: Move to adjourn to Executive session for discussion of items that would be deemed privileged in attorney-client relationship to include Chuck Shively and Jim Bradshaw and for discussion of non-elected personnel to reconvene on or before 8:45 p.m.

ACTION: THE MOTION WAS MADE BY COMMISSIONER EDWARDS AND SECONDED BY COMMISSIONER GONZALES. ROLL CALL VOTE – ALL AYE EXCEPT COMMISSIONER HORN WHO WAS ABSENT.

Time the meeting was adjourned: 8:45 p.m.

There was no action taken as a result of the Executive Session.

K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

1. Sales tax report
2. Hillcrest Golf Course report

L. ADJOURN

MOTION: Move to adjourn.

ACTION: THE MOTION WAS MADE BY MAYOR GEORGE AND SECONDED BY COMMISSIONER EDWARDS. ROLL CALL VOTE – ALL AYE EXCEPT COMMISSIONER HORN WHO WAS ABSENT.

Time the meeting was adjourned: 8:45 p.m.

Date the minutes were approved: _____

05/22/12

Cindy Price

Cindy Price, City Clerk