

**REGULAR COMMISSION MEETING MINUTES
TUESDAY, OCTOBER 8, 2013
6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. with Mayor David George presiding.

Present:

MAYOR DAVID GEORGE
COMMISSIONER DON EDWARDS
COMMISSIONER JIM FALKNER
COMMISSIONER MARCUS KASTLER
COMMISSIONER CHRIS WILLIAMS

City Staff in attendance were:

CITY MANAGER GARY BRADLEY
CITY CLERK CINDY PRICE
CITY ATTORNEY PAUL KRITZ
FINANCE DIRECTOR STEPHANIE RICHARDSON
IT DIRECTOR CHRIS FELIX
FIRE CHIEF JAMES GRIMMETT
POLICE CHIEF TONY CELESTE
POLICE CAPTAIN DENNIS ANDRES
PUBLIC WORKS DIRECTOR CHUCK SHIVELY
ENGINEERING SUPERINTENDENT SCOTT MASSMAN
ELECTRIC UTILITY DIRECTOR GENE RATZLAFF

- A. CALL TO ORDER** – Mayor David George
- B. INVOCATION** – Pastor Melvin Simpson, First Church of God in Christ
- C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- D. REVIEW OF AGENDA**
- E. CONSENT AGENDA ITEMS**
1. Regular City Commission Meeting Minutes – Tuesday, September 24, 2013
 2. 2013 Appropriation Ordinance No. AO-13-18 – \$860,115.67
- MOTION: Move to approve the consent agenda as presented.
- ACTION: MOTION: EDWARDS SECOND: GEORGE
ALL AYE

REGULAR AGENDA ITEMS

- F. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).**
1. Proclamation – To declare Fridays Purple & Gold Days in support of U.S.D. 445 students.
 - Mayor George read and presented the proclamation to representatives from U.S.D. 445.
 2. Presentation – U.S.D. 445 Early Childhood Education
 - Kerin Lumm, Assistant Principal, Hamm Early Learning Center presented information on the newly opened Early Learning Center stating it is available for three and four-year old students.

- Cathy Shald and Sue Rudziensky spoke on the Dolly Parton Imagination Library stating they are in the process of raising funds in order to provide books once a month at no charge to all children in the U.S.D. 445 boundaries from birth to age 5.

G. COMMENTS FROM THE PUBLIC

The public is free to comment on items not listed on the agenda. Public participation is welcome and encouraged for all items on the agenda as the topics are discussed.

- Mary Wilson, 207 W. New, complimented the City on the newly opened intersection at Tenth and Elm.
- Gary Bradley, 606 W. 4th Street, stated he was speaking as a citizen about the benefits of the Early Learning Center, and that it was available to all children and was not an income restricted program.

H. OLD BUSINESS

1. Discussion and action to fill an unexpired term on the Public Library Board.

Applicant: Jay Shearhart

- Jay Shearhart spoke to Commissioners regarding his appointment to the Library Board.

MOTION: Move to take from the table action to appoint one person to the Library Board and to appoint Jay Shearhart to an unexpired term on the Public Library Board serving to April 30, 2016.

ACTION: MOTION: EDWARDS SECOND: KASTLER
ALL AYE

I. NEW BUSINESS

1. Resolution No. R-13-85 – A Resolution to execute a construction contract with Huff Sealing for crack sealing of streets.

- Chuck Shively, Public Works Director, stated two bids were received for the 2013-14 crack sealing project. The low bidder was Huff Sealing who has completed the last two crack sealing projects. This project will be paid from the 70% preservation portion of the street sales taxes. Huff has agreed to do as much additional crack sealing at the same per pound cost with no additional mobilization cost if the City wishes to complete more streets. Commissioners determined to do a project committing up to \$800,000. Which Shively indicated could crack seal nearly all, if not all, of the remaining streets in the City which need this preservation.

MOTION: Move to approve Resolution No. R-13-85 for adoption authorizing the execution of a construction contract with Huff Sealing in a total amount not to exceed \$800,000.

ACTION: MOTION: GEORGE SECOND: EDWARDS
ALL AYE

2. Resolution No. R-13-86 – A Resolution to execute a real estate contract with Christopher S. and Kathryn D. Cornell.

- City Attorney Paul Kritz stated Chris Cornell approached the City about acquiring an easement from the City to build a new driveway to his property which is located just

north of the parking lot adjoining Roosevelt Drive. He was concerned about the appearance and activities at the site of his current driveway entry point, which is on City property. Those concerns were discussed with Commissioners on May 14 at which time it was determined to pursue the sale of the City's property to Cornell for its appraised value. Although a formal appraisal has not been completed, Carol Mangan advised the City Attorney the property is worth approximately \$1,000 per acre. Cornells have agreed to the price; the contract calls for them to hire a licensed surveyor to survey the property and prepare a legal description.

MOTION: Move to approve Resolution No. R-13-86 for adoption.

ACTION: MOTION: KASTLER SECOND: WILLIAMS
ALL AYE

3. Resolution No. R-13-87 – A Resolution to approve an engineering services agreement with Allgeier, Martin and Associates for the 2014 & 2015 KLINK Project.
 - Engineering Superintendent Scott Massman stated Allgeier Martin & Associates was selected by the committee who reviewed statements of qualifications of four firms to provide the engineering services for the combined KLINK projects. Michael Atkinson, Allgeier Martin, provided information on the specific project which will include joint repair and a nova chip overlay from Buckeye to the intersection of 8th & Northeast. The project is set to begin in the spring and should take about five months.

MOTION: Move to approve Resolution No. R-13-87 for adoption.

ACTION: MOTION: GEORGE SECOND: KASTLER
ALL AYE

4. Resolution No. R-13-88 – A Resolution to issue a purchase order to Midland GIS Solutions to host the City of Coffeyville GIS system.
 - IT Manager Chris Felix stated the City currently pays Midland GIS \$1,000 per year for the maintenance of the GIS Integrity website which currently can only be accessed by devices supporting the Microsoft Silverlight plugin. Midland is moving away from supporting the older style of their GIS site. The cost to upgrade to the new platform is \$4,800 per year with the first six months free. This will also move the hosting of the GIS site to Midland's server.

MOTION: Move to approve Resolution No. R-13-88 for adoption.

ACTION: MOTION: EDWARDS SECOND: FALKNER
ALL AYE

5. Resolution No. R-13-89 – A Resolution to purchase two mobile hotspots for the GIS handhelds.
 - IT Manager Chris Felix stated the two GIS handheld units recently purchased require an internet connection to communicate with the reference station in order to maintain their accuracy; therefore, it is recommended the City purchase two hotspots in order to receive communication in the rural areas.

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MOTION: Move to approve Resolution No. R-13-89 for adoption.

ACTION: MOTION: EDWARDS SECOND: KASTLER
ALL AYE

6. Comments from Commissioners and Staff

- Police Chief Tony Celeste reported the City did not receive the Safe Routes to School Grant, therefore, as agreed at a previous meeting the City will move forward with installing flashing lights around Community Elementary, Roosevelt, Field Kindley and Holy Name.
- City Manager Gary Bradley reported the City will be looking for a new police canine as the one recently purchased did not pass all tests to be certified. He also expressed appreciation for City employees for the work they have been doing. He stated he recently met with representatives from Coffeyville Community College and USD 445 on Veterans Memorial Stadium and a request for proposals for turf replacement will be going out. He met with the County Commission expressing an interest in partnering with the County on such things as bulk purchases and consolidating 911 services.
- Commissioner Kastler expressed a desire to host a meal for employees and their families.

J. EXECUTIVE SESSION(s)

1. Acquisition of real estate.

MOTION: Move to adjourn to Executive Session for discussion of acquisition of real estate to reconvene on or before 8:50 p.m.

ACTION: MOTION: EDWARDS SECOND: FALKNER
ALL AYE

Time the meeting was reconvened: 8:40 p.m.

K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

1. Sales tax report
2. Property tax report
3. Police Department report
4. Correspondence from Red Cross

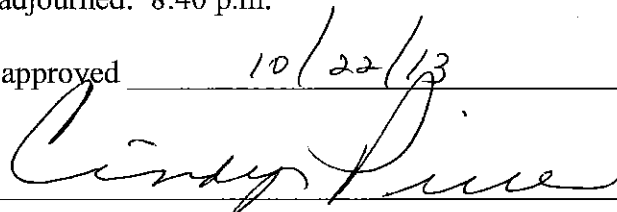
L. ADJOURN

MOTION: Move to adjourn.

ACTION: MOTION: GEORGE SECOND: EDWARDS
ALL AYE

Time the meeting was adjourned: 8:40 p.m.

Date the minutes were approved 10/22/13



Cindy Price, City Clerk