

**REGULAR COMMISSION MEETING MINUTES
TUESDAY, JANUARY 11, 2011
6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. with Mayor Alec Hendryx presiding.

Present:

MAYOR ALEC HENDRYX
COMMISSIONER DAVID GEORGE
COMMISSIONER RICHARD GONZALES
COMMISSIONER PAM JONES
COMMISSIONER JIM C. TAYLOR, SR.

City Staff in attendance were:

CITY MANAGER JEFF MORRIS
CITY CLERK CINDY PRICE
FINANCE DIRECTOR STEPHANIE RICHARDSON
IT MANAGER CHRIS FELIX
ELECTRIC UTILITY DIRECTOR GENE RATZLAFF
ELECTRIC OPERATIONS SUPERINTENDENT MIKE SHOOK
ENGINEERING SUPERINTENDENT SCOTT MASSMAN
PUBLIC WORKS DIRECTOR CHUCK SHIVELY
FIRE CHIEF JAMES GRIMMETT
FIRE CAPTAIN BOB ROESKY

- A. CALL TO ORDER – Mayor Alec Hendryx**
- B. INVOCATION – Pastor Richard Peckman, St. Paul’s Lutheran Church**
- C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- D. REVIEW OF AGENDA**
- E. CONSENT AGENDA ITEMS**
1. Regular City Commission Meeting Minutes – Tuesday, December 28, 2010
 2. 2010 Appropriation Ordinance No. AO-10-39 – \$1,350,482.29
- MOTION: Move to approve the consent agenda as presented.
- ACTION: THE MOTION WAS MADE BY COMMISSIONER GONZALES AND
SECONDED BY COMMISSIONER JONES. ROLL CALL VOTE –
ALL AYE.
- REGULAR AGENDA ITEMS**
- F. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).**
- G. COMMENTS FROM THE PUBLIC**
- Neil Malone, 704 Lincoln, requested update on sewer installation in the Cline’s Westwood Addition. Chuck Shively reported bids are scheduled to be opened and a proposal will be brought to Commissioners at the January 25 meeting.

H. OLD BUSINESS

I. NEW BUSINESS

1. Resolution No. R-11-01 – A Resolution to support the Senior Services of Southeast Kansas grant application to the Kansas Department of Transportation.

- City Clerk Cindy Price addressed the Commission stating Senior Services of Southeast Kansas provides public transportation to the elderly, disabled and general public of rural Southeast Kansas. Their primary funding source comes from the Federal Transit Administration and Kansas Department of Transportation. To obtain the KDOT funding, a grant application is submitted annually. Again this year KDOT is requiring evidence of support from the counties served by Senior Services be included with the grant application. Heather Barmore, representing Senior Services made comments.

MOTION: Move to approve Resolution No. R-11-01 for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER GONZALES AND SECONDED BY COMMISSIONER GEORGE. ROLL CALL VOTE – ALL AYE.

2. Resolution No. R-11-02 – A Resolution to reaffirm a multi-year audit engagement letter with Jarred, Gilmore & Phillips for the FY 2010 audit.

- Finance Director Stephanie Richardson addressed the Commission stating in 2010 bids were received for annual audit services with the low bidder, Jarred, Gilmore & Phillips receiving the bid for a three-year period. The resolution adopted at that time stated the audit agreement was subject to annual confirmation by the City; this resolution will confirm the continuance of the contract for the 2010 audit.

MOTION: Move to approve Resolution No. R-11-02 for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER GEORGE AND SECONDED BY COMMISSIONER JONES. ROLL CALL VOTE – ALL AYE.

3. Resolution No. R-11-03 – A Resolution to authorize final change orders to S.T. Cotter Turbine Services for repairs to the No. 7 turbine and generator.

- Electric Utility Superintendent Mike Shook addressed the Commission stating this is the final change order for the repairs deemed necessary on the No. 7 turbine and generator in the amount of \$123,648.41.

MOTION: Move to approve Resolution No. R-11-03 for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER GONZALES AND SECONDED BY COMMISSIONER JONES. ROLL CALL VOTE – ALL AYE.

4. Resolution No. R-11-04 – A Resolution to issue a purchase order to Siemens Energy for the SCADA master upgrade for the Electric Utility Department.

- Electric Utility Director Gene Ratzlaff addressed the Commission stating the supervisory control and data acquisition (SCADA) system at the Electric Utility was

first installed in 1987 and upgraded in 2001. This system gives the operators command and control function of the City's electric distribution and transmission assets located in the five substations and is crucial to the reliability of the electric system. The existing SCADA system has become obsolete and is approaching being unreliable. Allgeier, Martin and Associates met with staff to determine and finalize the requirements of our system and then sought pricing from Siemens, including the initial engineering of the project. They will also assist the Electric Utility in the setup, installation, training and conversion to the new system. Siemens cost for the equipment upgrade is \$174,830; the engineering cost from Allgeier, Martin & Associates is \$51,700.

MOTION: Move to approve Resolution No. R-11-04 for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER GONZALES AND SECONDED BY COMMISSIONER GEORGE. ROLL CALL VOTE – ALL AYE.

5. Resolution No. R-11-05 – A Resolution to execute an Engineering Services Agreement with Allgeier, Martin & Associates for the SCADA master upgrade for the Electric Utility Department.

MOTION: Move to approve Resolution No. R-11-05 for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER GONZALES AND SECONDED BY COMMISSIONER JONES. ROLL CALL VOTE – ALL AYE.

6. Resolution No. R-11-06 – A Resolution to execute an Engineering Services Agreement with Bucher, Willis & Ratliff for the FAA slurry seal, joint and crack repairs at Coffeyville Municipal Airport.

- Engineering Superintendent Scott Massman addressed the Commission stating this contract is for professional engineering services with Bucher, Willis and Ratliff for preparing designs, construction documents/technical specifications for the FAA slurry seal and joint and crack repair for Runway 17.35 and parallel Taxiway to Runway 4/22. The not-to-exceed sum will be \$46,400; engineering fees are based on a 95/5 matching fund with the FAA.

MOTION: Move to approve Resolution No. R-11-06 for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER TAYLOR AND SECONDED BY COMMISSIONER JONES. ROLL CALL VOTE – ALL AYE.

7. Resolution No. R-11-07 – A Resolution to implement a January 1, 2011 to December 31, 2011 Memorandum of Agreement with the International Union of Operating Engineers, Local 123.

- City Manager Jeff Morris addressed the Commission stating the IUOE and City reached a tentative agreement on the memorandum of agreement for 2011 at the end of December, and the union voted to ratify the proposal the first week in January. Staff is recommending the proposal be implemented effective January 1.

MOTION: Move to approve Resolution No. R-11-07 for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER TAYLOR AND SECONDED BY COMMISSIONER HENDRYX. ROLL CALL VOTE – ALL AYE.

8. Comments from Commissioners and Staff

- Fire Chief James Grimmert reported engine #12, the department's front line pumper, would not pass a recent pump test and at a fire scene it is unreliable. The truck is 20 years old. Estimates to have the engine and pump rebuilt range from \$23,000 to \$29,000; even with these repairs it would not meet the standards set by the National Fire Protection Association. Discussion focused on the type of truck needed by the department and financing options. Grimmert stated two firemen recently traveled to Georgia to look at an HME/Silver-Fox pumper at a cost of \$269,200; this truck would meet all department specs and serve the City well. Following a motion by Commissioner George and second by Commissioner Taylor, it was unanimously approved to purchase the fire truck and staff was directed to present a financing proposal at the next meeting.
- Public Works Director Chuck Shively reported on a recently released report from the Department of Health & Human Safety stating fluoride levels in water should be set at the lower end of the guidelines to .7 milligrams per liter; the City has reduced the fluoride level to meet those guidelines.
- City Manager Jeff Morris reported on the City's recently electric reliability report, and the Fire Department has begun a business inspection project. Suggestions for a logo change to coincide with the redesign of the City's website were presented; Commissioners selected their preferred log design. In addition to being on the website, the new design will be incorporated over time as new vehicles are purchased, letterhead is replaced, etc.
- Commissioner Taylor asked about the reliability of the City's fire hydrants; discussed the upcoming work session with landlords and stated he is not happy about how little the Commission knows about what is going on in the City.
- Commissioner Jones suggested the two houses which have recently been rehabbed through the KHRC grant and which are currently for sale be listed with a realtor; commissioners agreed.
- Mayor Hendryx read a letter referencing Commissioner Taylor's recent letters to the editor.

J. EXECUTIVE SESSION(s)

1. Non-elected personnel

MOTION: Move to adjourn to Executive Session for discussion of non-elected personnel to reconvene on or before 9:15 P.M.

ACTION: THE MOTION WAS MADE BY MAYOR HENDRYX AND SECONDED BY COMMISSIONER JONES. ROLL CALL VOTE – ALL AYE.

Time the meeting was reconvened: 9:15 P.M.

Mayor Hendryx announced there would be no action taken as a result of the Executive Session.

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K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

1. Sales tax report

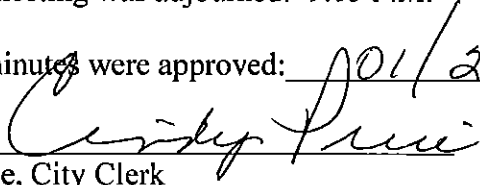
K. ADJOURN

MOTION: Move to adjourn.

ACTION: THE MOTION WAS MADE BY MAYOR HENDRYX AND
SECONDED BY COMMISSIONER TAYLOR. ROLL CALL VOTE –
ALL AYE EXCEPT FOR COMMISSIONER GONZALES WHO WAS
ABSENT.

Time the meeting was adjourned: 9:15 P.M.

Date the minutes were approved: _____


Cindy Price, City Clerk