

**REGULAR COMMISSION MEETING MINUTES  
TUESDAY, MARCH 8, 2011  
6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. with Mayor Alec Hendryx presiding.

**Present:**

MAYOR ALEC HENDRYX  
COMMISSIONER DAVID GEORGE  
COMMISSIONER RICHARD GONZALES  
COMMISSIONER PAM JONES  
COMMISSIONER JIM C. TAYLOR, SR.

**City Staff in attendance were:**

CITY MANAGER JEFF MORRIS  
CITY CLERK CINDY PRICE  
FINANCE DIRECTOR STEPHANIE RICHARDSON  
CITY ATTORNEY PAUL KRITZ  
IT MANAGER CHRIS FELIX  
ENGINEERING SUPERINTENDENT SCOTT MASSMAN  
CODE ENFORCEMENT OFFICER JOHN HUFFERD

- A. CALL TO ORDER** – Mayor Alec Hendryx
- B. INVOCATION** – Pastor Mark Wilson, First Church of God
- C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- D. REVIEW OF AGENDA**
- E. CONSENT AGENDA ITEMS**
  - 1. Regular City Commission Meeting Minutes – Tuesday, February 22, 2011
  - 2. 2011 Appropriation Ordinance No. AO-11-05 – \$1,450,696.56

**MOTION:** Move to approve the consent agenda as presented.

**ACTION:** THE MOTION WAS MADE BY COMMISSIONER GONZALES AND  
SECONDED BY COMMISSIONER GEORGE. ROLL CALL VOTE –  
ALL AYE.
- F. REGULAR AGENDA ITEMS**  
**PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).**
- G. COMMENTS FROM THE PUBLIC**  
None
- H. OLD BUSINESS**
- I. NEW BUSINESS**
  - 1. Ordinance No. S-11-03 – First Reading of an Ordinance to dedicate a portion of land for public ingress and egress and for public parking.

- Engineering Superintendent Scott Massman addressed the Commission stating recently a portion of the alley in the 100 block of East Fifth and East Sixth Street was vacated. As a result a couple of local businesses were concerned about ingress and egress for shipments as well as the availability of parking. There are three lots north of Alderman Acres which are owned by the City of Coffeyville. To keep the property available for ingress and egress to local businesses, the property will be dedicated for right of way purposes.

MOTION: Move to approve Ordinance No. S-11-03 for First Reading.

ACTION: THE MOTION WAS MADE BY COMMISSIONER JONES AND SECONDED BY COMMISSIONER GONZALES. ROLL CALL VOTE – ALL AYE

2. Resolution No. R-11-28 – A Resolution to execute a contract with ACM Removal for asbestos removal at 1115 East Fourth (China Garden).
  - Code Enforcement Officer John Hufferd addressed the Commission stating two bids were received for removal of asbestos from the old China Garden Restaurant. Staff recommends accepting the low bid of \$15,910 from ACM Removal.

MOTION: Move to approve Resolution No. R-11-28 for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER GONZALES AND SECONDED BY MAYOR HENDRYX. ROLL CALL VOTE – ALL AYE.

3. Resolution No. R-11-29 – A Resolution to execute a contract with ACM Removal for asbestos inspection and removal at 1214 West Tenth Street.
  - Code Enforcement Officer John Hufferd addressed the Commission stating ACM Removal provided a quote of \$1,520 for asbestos inspection and removal from a structure located at 1214 West Tenth Street.

MOTION: Move to approve Resolution No. R-11-29 for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER GONZALES AND SECONDED BY MAYOR HENDRYX. ROLL CALL VOTE – ALL AYE.

4. Resolution No. R-11-30 – A Resolution to approve submitting Emergency Shelter Grant applications for the Salvation Army and Crisis Resource Center.
  - City Clerk Cindy Price addressed the Commission stating two applications have been received for the Emergency Shelter Grant program which the KHRC oversees. Crisis Resource Center is requesting \$37,806 to be used for utilities at the shelter, salaries for staff to provide transportation, counseling, health and legal services and for ADA renovation at their shelter. The Salvation Army is requesting \$5,000 for rent and utility assistance to prevent eviction. The City serves as the vehicle for the application to be filed; there are no matching funds required; the City will receive 2.5% of the total funds allocated to help with administrative costs.

**MOTION:** Move to approve Resolution No. R-11-30 for adoption.

**ACTION:** THE MOTION WAS MADE BY COMMISSIONER GEORGE AND SECONDED BY COMMISSIONER JONES. ROLL CALL VOTE – ALL AYE.

5. Resolution No. R-11-31 – A Resolution to issue a purchase order to ISG Technology for Microsoft Office and Windows licenses.

- IT Manager Chris Felix addressed the Commission stating pricing was received to upgrade the City's 50 computers to new versions of Microsoft Windows and Office. By utilizing a volume license setup with Microsoft, all computers will be upgraded at the same time and not just when a computer is replaced. The cost to move to volume licensing is \$179 per computer for the first three years for Office; after the first three years, the cost would be \$100 per year per computer. For Windows, the cost would be \$70 per computer for the first three years; after that the cost would be \$50 per computer per year. By purchasing the volume licensing, the City will automatically get upgrades; there is also training and support available.

**MOTION:** Move to approve Resolution No. R-11-31 for adoption.

**ACTION:** THE MOTION WAS MADE BY COMMISSIONER GONZALES AND SECONDED BY COMMISSIONER GEORGE. ROLL CALL VOTE – ALL AYE.

6. Resolution No. R-11-32 – A Resolution to execute an agreement with Blue Cross Blue Shield for employee health insurance.

- Finance Director Stephanie Richardson addressed the Commission stating renewals have been received for the City's Health and Life/Accidental Death & Dismemberment insurance. These policies cover city employees as well as employees of the Library (the Library and employees pay 100% of the premiums). The City's Health Insurance Committee met with the Blue Cross/Blue Shield representatives to review proposals which include a 12.4% increase in premium. As per the negotiated Personnel Manual Memorandum of Agreement, the City will maintain the annual contribution of up to \$9,000 per employee for the plan year. With the increase in premiums, the employee portion contribution will increase by \$15 per month for single and \$33 per month for family plans. At the last meeting, Commissioners had agreed to contribute an additional \$20,000 to make sure the City was able to stay in the grandfathered plan. With the revised proposal from Blue Cross Blue Shield, this will no longer be necessary.

**MOTION:** Move to approve Resolution No. R-11-32 for adoption.

**ACTION:** THE MOTION WAS MADE BY COMMISSIONER GONZALES AND SECONDED BY COMMISSIONER GEORGE. ROLL CALL VOTE – ALL AYE.

7. Comments from Commissioners and Staff

- City Manager Jeff Morris provided an update on the demolitions underway; the joint repair at 11<sup>th</sup> & Walnut; and an electric service switch over at Amazon. He provided a detailed summary of the financing for Veterans Memorial Stadium and an update on the wireless utility including future use of the utility in areas such as emergency services, GIS and smart metering.
- Commissioner Taylor stated he wanted a front page story in the Journal relating to the stadium and again requested a financial summary of the wireless utility.
- Commissioner Jones commented on the recent arrival of the fire truck.
- Mayor Hendryx noted the sales tax receipts show an increase over last year and expressed his concern about the weight of trash trucks damaging City streets.

**J. EXECUTIVE SESSION(s)**

**K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES**

1. Sales tax reports
2. KDHE Water Utility Capacity Development Survey

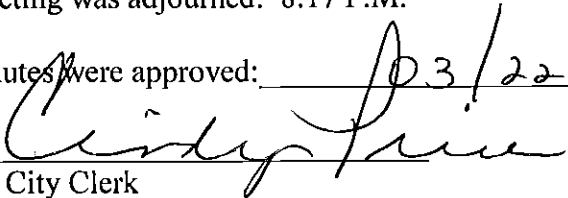
**L. ADJOURN**

MOTION: Move to adjourn.

ACTION: THE MOTION WAS MADE BY MAYOR HENDRYX AND  
SECONDED BY COMMISSIONER GONZALES. ROLL CALL  
VOTE - ALL AYE

Time the meeting was adjourned: 8:17 P.M.

Date the minutes were approved: \_\_\_\_\_

  
Cindy Price, City Clerk