

**REGULAR COMMISSION MEETING MINUTES**  
**TUESDAY, MARCH 9, 2010**  
**6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. with Vice Mayor Alec Hendryx presiding.

Those in attendance were:

COMMISSIONER ALEC HENDRYX  
COMMISSIONER PAM JONES  
COMMISSIONER JIM C. TAYLOR, SR.  
COMMISSIONER RJ WARREN

Those absent:

MAYOR RICHARD GONZALES

City Staff in attendance were:

CITY MANAGER JEFF MORRIS  
CITY CLERK CINDY PRICE  
CITY ATTORNEY PAUL KRITZ  
FINANCE DIRECTOR STEPHANIE RICHARDSON  
IT DIRECTOR CHRIS FELIX  
ELECTRIC UTILITY DIRECTOR BERNIE CEVERA  
ELECTRIC SUPERINTENDENT MIKE SHOOT  
ELECTRICIAN KEN WHITE  
ELECTRIC MAINTENANCE RYAN LAFALIER  
FIRE CHIEF GREG ALLEN  
CODE ENFORCEMENT OFFICER JIM HAYES

- A. **CALL TO ORDER** – Vice Mayor Alec Hendryx
- B. **INVOCATION** – Rev. Danny Strange, Central Church of Nazarene
- C. **PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- D. **REVIEW OF AGENDA**

**E. CONSENT AGENDA ITEMS**

- 1. Regular City Commission Meeting Minutes – Tuesday, February 23, 2010
- 2. 2010 Appropriation Ordinance No. AO-10-05– \$593,424.02
- 3. 2010 Appropriation Ordinance No. AO-10-06 (flood) – \$ 9,337.10

MOTION: Move to approve the consent agenda as presented.

ACTION: THE MOTION WAS MADE BY COMMISSIONER HENDRYX AND  
SECONDED BY COMMISSIONER WARREN. ROLL CALL VOTE –  
ALL AYE EXCEPT MAYOR GONZALES WHO WAS ABSENT.

**REGULAR AGENDA ITEMS**

- F. **PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).**
- G. **COMMENTS FROM THE PUBLIC**

**H. OLD BUSINESS**

**I. NEW BUSINESS**

1. Resolution No. R-10-24 – Resolution to purchase a metal turning lathe for the Electric Utility Department.

- Electric Utility Director Bernie Cevera addressed the Commission stating the Electric Utility Department determined they could reduce cost and improve efficiency regarding valve repairs if they purchased a lathe and did the work in house. With the lathe, plant staff will be able to remanufacture the stems, seats and gaskets for rebuilding the regulator control valves. Staff requested bids and the low bidder was Tool Supply at a cost of \$4,699 which includes a free bench and delivery. Commissioners expressed concern about giving up any warranty work on the valves and assuming additional liability in the event of problems.

**MOTION:** Move to approve Resolution No. R-10-24 for adoption.

**ACTION:** THE MOTION WAS MADE BY COMMISSIONER WARREN AND SECONDED BY COMMISSIONER HENDRYX. ROLL CALL VOTE – ALL AYE EXCEPT COMMISSIONER JONES WHO VOTED NO AND MAYOR GONZALES WHO WAS ABSENT.

2. Resolution No. R-10-25 – Resolution to purchase 2.4 kV breakers for the No. 5 boiler for the Electric Utility Department.

- Electric Utility Director Bernie Cevera addressed the Commission stating Criswell Engineering has tested and evaluated the electrical equipment and relays in the power plant and the substations critical to the safe and reliable operation of the power plant generators and the distribution system. After evaluating the test results it was determined the No. 5 boiler 2.4 kV Switchgear needs to be replaced. Bids were requested several months ago with only one bid received, therefore, Commissioners requested the project be rebid. Three bids were received with Interstate Electric Construction being the low bid at \$72,900. This bid was approximately \$3,000 higher than the initial bid.

**MOTION:** Move to approve Resolution No. R-10-25 for adoption.

**ACTION:** THE MOTION WAS MADE BY COMMISSIONER WARREN AND SECONDED BY COMMISSIONER TAYLOR. ROLL CALL VOTE – ALL AYE EXCEPT MAYOR GONZALES WHO WAS ABSENT.

3. Resolution No. R-10-26 – A Resolution to purchase a 480 volt MCC for the Electric Utility Department.

- Electric Utility Director Bernie Cevera addressed the Commission stating another area of concern for the Power Plant is the 480 volt MCC for cooling tower #3. This equipment is responsible for supplying power to drive the circwater pumps and the cooling fans. There have been equipment failures directly attributable to age, deterioration and obsolescence. Emergency equipment repairs have been made; it is recommended the MCC be replaced. Bids were requested several months ago with only one bid received, therefore, Commissioners requested the project be rebid. Three bids

were received with Interstate Electric Construction being the low bid at \$67,200. This bid was approximately \$2,100 higher than the previous bid.

**MOTION:** Move to approve Resolution No. R-10-26 for adoption.

**ACTION:** THE MOTION WAS MADE BY COMMISSIONER WARREN AND SECONDED BY COMMISSIONER JONES. ROLL CALL VOTE – ALL AYE EXCEPT MAYOR GONZALES WHO WAS ABSENT.

4. Resolution No. R-10-27 – A Resolution to authorize a \$10,000 donation to the Coffeyville Historical Society for the Brown Mansion's Save America's Treasures Grant.

■ Finance Director Stephanie Richardson addressed the Commission stating in August the Commission approved the fiscal year 2010 budget which included a provision to make a \$10,000 donation to the Coffeyville Historical society to assist in fundraising efforts for a recently awarded Save America's Treasures Grant. The grant is a dollar-for-dollar matching grant. Max Williams, representing the Historical Society, requested the Commission support the grant and thanked the City for the work they have done for the organization.

**MOTION:** Move to approve Resolution No. R-10-27 for adoption.

**ACTION:** THE MOTION WAS MADE BY COMMISSIONER HENDRYX AND SECONDED BY ALL. ROLL CALL VOTE – ALL AYE EXCEPT MAYOR GONZALES WHO WAS ABSENT.

5. Resolution No. R-10-28 – A Resolution to establish residential trash rates for the City of Coffeyville.

■ City Manager Jeff Morris addressed the Commission stating when mandatory trash was implemented six years ago, a mark up on the contract price was included to fund code enforcement activities such as weed lot mowing, court ordered trash clean-ups and housing demolition. In 2009, these expenses totaled \$90,677.43. Code enforcement has been a priority for a number of years, however, citizens and the Commission want to do more. A mark up of \$1.90 per residential dwelling, \$1.80 per senior citizen dwelling unit and \$1.10 per additional polycart is proposed. This will generate about \$85,000 annually and make the rates \$13 for residential; \$12 for senior citizens and \$7 for an additional cart. Morris reported there were 136 homes identified in the City's comp plan as being in need of demolition and it would take an estimated \$340,000 to demolish them. He requested Commissioners consider utilizing up to \$150,000 of electric revenues each of the next two years to accomplish that task. Commissioner Taylor stated he preferred to take all the funds needed for code enforcement activities out of the electric revenues rather than add a mark up to the trash service.

**MOTION:** Move to approve Resolution No. R-10-28 for adoption (\$13 – residential; \$12 – senior; \$7 additional polycart).

**ACTION:** THE MOTION WAS MADE BY COMMISSIONER WARREN AND SECONDED BY COMMISSIONER JONES. ROLL CALL VOTE – ALL AYE EXCEPT COMMISSIONER TAYLOR WHO VOTED NO AND MAYOR GONZALES WHO WAS ABSENT.

6. Ordinance No. S-10-03 – First Reading of an Ordinance to annex property for Big Chief RV Park.

- City Attorney Paul Kritz addressed the Commission stating this is the next step in the process to annex the Big Chief property for Fred Wigley who plans to develop the property into an RV park.

MOTION: Move to approve Ordinance No. S-10-03 for First Reading.

ACTION: THE MOTION WAS MADE BY COMMISSIONER WARREN AND SECONDED BY COMMISSIONER JONES. ROLL CALL VOTE – ALL AYE EXCEPT MAYOR GONZALES WHO WAS ABSENT.

7. Comments from Commissioners and Staff

- City Manager Morris reported the storm sirens will be tested on Thursday, March 11, 1:30 p.m.; the new Walmart Supercenter opens on March 17, 8 a.m., and the first meeting of the newly created Housing Authority will be Thursday, March 11, 5:30 p.m.
- City Clerk Price gave an update on the new trash pick up.
- City Attorney Kritz gave an update on the Animal Shelter.
- Commissioner Taylor asked about the awning removal and who was liable in the event there was damage done during the removal. Kritz replied the awnings belong to the property owners. Commissioner Taylor requested a report on what is going on with the Carlson project on South Walnut.

**J. EXECUTIVE SESSION(s)**

**K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES**

1. Sales Tax Report
2. Notice on City board openings

**L. ADJOURNMENT**

MOTION: Move to adjourn.

ACTION: THE MOTION WAS MADE BY COMMISSIONER WARREN AND SECONDED BY COMMISSIONER JONES. ROLL CALL VOTE – ALL AYE EXCEPT MAYOR GONZALES WHO WAS ABSENT.

Time the meeting was adjourned: 7:38 p.m.

Date the minutes were approved: 03/23/10

  
Cindy Price, City Clerk