

**REGULAR COMMISSION MEETING MINUTES
TUESDAY, JUNE 22, 2010
6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. with Mayor Alec Hendryx presiding.

Those in attendance were:

COMMISSIONER RICHARD GONZALES
COMMISSIONER PAM JONES
COMMISSIONER JIM C. TAYLOR, SR.

City Staff in attendance were:

CITY MANAGER JEFF MORRIS
CITY CLERK CINDY PRICE
FINANCE DIRECTOR STEPHANIE RICHARDSON
IT MANAGER CHRIS FELIX
POLICE COMMANDER MIKE BROWN
PLANNER/ARCHITECT DENNIS JACOBS
ENGINEERING SUPERINTENDENT SCOTT MASSMAN
HOUSING DIRECTOR GAIL THOMAS

- A. **CALL TO ORDER** – Mayor Hendryx
- B. **INVOCATION** – Margie Miller, Crossroads Community of Christ Church
- C. **PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- D. **REVIEW OF AGENDA**
- E. **CONSENT AGENDA ITEMS**
 - 1. Regular City Commission Meeting Minutes – Wednesday, June 8, 2010
 - 2. 2010 Appropriation Ordinance No. AO-10-19– \$4,159,626.85
 - 3. 2010 Appropriation Ordinance No. AO-10-20 (flood) – \$ 6,347.11

MOTION: Move to approve the consent agenda as presented.

ACTION: THE MOTION WAS MADE BY COMMISSIONER GONZALES AND
SECONDED BY COMMISSIONER JONES. ROLL CALL VOTE –
ALL AYE

REGULAR AGENDA ITEMS

- F. **PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).**
 - 1. Public Hearing regarding USDA 2010 Housing Preservation Grant
 - Housing Director Gail Thomas addressed the Commission stating the Housing Authority is requesting authorization to apply for a 2010 Housing Preservation Grant in the amount of \$45,000. The grant could be used as matching funds for a Housing Rehabilitation Grant from the Kansas Housing Resources Corporation. The funds from this grant will be used to rehab owner occupied dwellings for those with household incomes in the low and very low categories under 80% of AMI.
 - 2. Resolution No. R-10-88 – A Resolution to submit a 2010 Housing Preservation Grant.
MOTION: Move to approve Resolutions No. R-10-88 for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER TAYLOR AND SECONDED BY MAYOR HENDRYX. ROLL CALL VOTE – ALL AYE .

G. COMMENTS FROM THE PUBLIC

- Chris Hendryx, 302 Highland, requested Eighth Street at Cline Road be changed from a four way stop to a two way stop.
- Mary Wilson, 207 West New, commented on the deterioration of the Mill Supply building exterior as well as the north wall of Isham's.

H. OLD BUSINESS

1. Ordinance No. S-10-07 – Second Reading of an Ordinance to adopt the City of Coffeyville Comprehensive Plan.

MOTION: Move to approve Ordinance No. S-10-07 for approval.

ACTION: THE MOTION WAS MADE BY COMMISSIONER GONZALES AND SECONDED BY COMMISSIONER JONES. ROLL CALL VOTE – ALL AYE .

2. Ordinance No. G-10-02 – Second Reading of an Ordinance to provide a smoke free workplace for all employees.

MOTION: Move to approve Ordinance No. G-10-02 for approval.

ACTION: THE MOTION WAS MADE BY COMMISSIONER JONES AND SECONDED BY MAYOR HENDRYX. ROLL CALL VOTE – ALL AYE .

I. NEW BUSINESS

1. Resolution No. R-10-89 – A Resolution to submit a Justice Assistance Grant for the Coffeyville Police Department.

- Commander Mike Brown addressed the Commission stating the Coffeyville Police Department is eligible for a total of \$13,528 from the Edward Byrne Memorial Justice Assistance Grant Program. The funds will be used to replace the E911 voice recorder (\$10,300) and purchase two automated external defibrillators and one narrow band radio for the Sheriff's Department. As part of the process to apply for a grant, the public must have the opportunity to comment. The new equipment will allow better archiving and retrieval of voice data.

MOTION: Move to approve Resolution No. R-10-89 for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER GONZALES AND SECONDED BY COMMISSIONER JONES. ROLL CALL VOTE – ALL AYE.

2. Resolution No. R-10-90 – A Resolution to execute Engineering Services Supplemental Agreement No. 1 with BWR for reconstruction of the North Taxiway at the Coffeyville Municipal Airport.

- Engineering Superintendent Scott Massman addressed the Commission stating the City of Coffeyville has entered into a grant application agreement with the Federal Aviation Administration for the reconstruction of the north concrete taxiway in the area leading from the t-hangar area to the large north hangar. This resolution approves the construction engineering (inspection) for the project.

MOTION: Move to approve Resolution No. R-10-90 for adoption.

ACTION: THE MOTION WAS MADE BY MAYOR HENDRYX AND SECONDED BY COMMISSIONER GONZALES. ROLL CALL VOTE – ALL AYE.

3. Resolution No. R-10-91 – A Resolution to execute a contract to purchase property located at 501 Maple Street.

- City Clerk Cindy Price addressed the Commission stating this property is currently owned by Crisis Resource Center who offered it to the City for \$500. The property is located adjacent to the Youth Activities Center.

MOTION: Move to approve Resolution No. R-10-91 for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER GONZALES AND SECONDED BY COMMISSIONER JONES. ROLL CALL VOTE – ALL AYE.

4. Resolution No. R-10-92 – A Resolution to execute a Planning Services Agreement with Ochsner Hare & Hare for a comprehensive plan update.

- City Manager Jeff Morris addressed the Commission stating now that the comprehensive plan has been approved, this will be the first step in the implementation of the plan. Ochsner Hare & Hare provided a proposal to complete the zoning requirements for the three mile area around Coffeyville. The project is expected to take three months to complete at a not to exceed amount of \$16,187. It will include obtaining county GIS mapping and parcel information, flood plain boundaries and land use assessment.

MOTION: Move to approve Resolution No. R-10-92 for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER TAYLOR AND SECONDED BY COMMISSIONER JONES. ROLL CALL VOTE – ALL AYE.

5. Resolution No. R-10-93 – A Resolution to execute a lease agreement with Coffeyville Community College for Veterans Memorial Stadium.

- City Manager Jeff Morris addressed the Commission stating staff has been working on a lease agreement with Coffeyville Community College for Veterans Memorial Stadium for some time. The CCC board approved with the deletion of one sentence stating any revenues generated by operation of the stadium that exceed expenditures shall be placed in the Capital Maintenance Fund. When the lease was being negotiated, the City was looking at long-term lease; this lease is for one year with automatic renewals. If approved CCC wants to begin immediately to discuss a renewal; therefore, this lease

will just be for one year; the City has never broken even on expenses; it is doubtful CCC will make it revenue producing in one year so deletion of the sentence is not critical to the overall contract. This contract will shift the remaining operating costs to the users. The City will continue to pay the debt service, \$25,000 into the maintenance fund and provide the electricity at wholesale. CCC will assume all operational costs and pay \$25,000 into the maintenance fund; USD 445 will pay \$15,000 in operational costs and \$25,000 into the maintenance fund. Commissioner Taylor wants to see CCC assume all of the costs of the stadium and stated the contract negotiated by staff was poorly done.

MOTION: Move to approve Resolution No. R-10-93 for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER TAYLOR AND SECONDED BY MAYOR HENDRYX. ROLL CALL VOTE – ALL AYE EXCEPT COMMISSIONER TAYLOR WHO VOTED NO.

6. Resolution No. R-10-94 – A Resolution to approve submitting a letter of agreement to the Main Street Placemaking Team.

- City Manager Jeff Morris addressed the Commission stating the National Main Street Center is seeking applications for a Plcemaking Demonstration pilot site to bring people into the downtown area. Only statewide Main Street Coordinating Partners are eligible to submit applications; Kansas Main Street selected Coffeyville and will be writing the application. The purpose is to assist local leaders from a Main Street community with design and implementation. If awarded there would be a \$10,000 stipend to be used toward project related activities.

MOTION: Move to approve Resolution No. R-10-94 for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER GONZALES AND SECONDED BY COMMISSIONER JONES. ROLL CALL VOTE – ALL AYE EXCEPT COMMISSIONER TAYLO WHO VOTED NO.

7. Comments from Commissioners and Staff

- City Manager Jeff Morris gave an update on street repairs and passed out a tentative budget schedule.
- Commissioner Taylor requested a written report about how the Mill Building went from a rehabilitation project to new construction and suggested the City Manager be replaced due to the shabby negotiating staff did on the stadium agreement.

J. EXECUTIVE SESSION(s)

K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

1. Property Tax Report
2. Library Minutes
3. Letter of resignation from Bob Eastman, Housing Authority

L. ADJOURNMENT

MOTION: Move to adjourn.

ACTION: THE MOTION WAS MADE BY MAYOR HENDRYX AND
SECONDED BY COMMISSIONER GONZALES. ROLL CALL
VOTE - ALL AYE.

Time the meeting was adjourned: 8:30 p.m.

Date the minutes were approved: _____

Cindy Price

07/13/10

Cindy Price, City Clerk