



**City of Coffeyville, Kansas
Coffeyville Municipal Light & Power**

**Interconnection Standards
For
Parallel Installation and Operation
Of
Customer-Owned
Electric Generating Facilities**

December 13, 2016

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PROGRAM OVERVIEW

1. ELIGIBILITY:

- a. Interconnection to the electric system shall be granted only to new or existing customers, in good standing, under the City's electric service schedules. The Interconnection Agreement shall be between the Customer and the City and will not include third parties.
- b. The Interconnection Standards are intended for customer-owned generation with a rated output of less than 25,000 watts (25 kW). Systems rated for more than 25 kW will be handled under a different process and may involve the local control area and regional transmission organization.

2. REQUEST:

The Customer shall make a request by completing the attached document entitled "Application for Interconnection". The City may require additional details or clarifications as needed to properly evaluate the application.

3. SYSTEM EFFECTS:

The City will analyze the overall impact of the proposed generating facility on the transmission and distribution system. Such analyses will be based on Good Utility Practice to determine thermal effects, voltage ranges, power quality, system stability, etc.

4. SYSTEM UPGRADES:

As a result of the above analysis, the City will provide the Customer with a cost estimate and projected timeframe for any system upgrades that may be necessary to accommodate the generating facility.

5. AGREEMENT:

Once the Customer and the City have identified and mutually agreed on the scope of the overall project including the generating facility, system upgrades and estimated costs, the Customer and the City shall execute the attached document entitled "Interconnection Agreement".

6. CODES AND PERMITS:

- a. The Customer shall be responsible for procuring all building, operating and environmental permits that are required by any Governmental Authority having jurisdiction for the type of generating facility and for the necessary ancillary structures to be installed.
- b. The equipment shall meet the standards listed in the attached document entitled "National Certification Codes and Standards".
- c. The construction and facilities shall meet all local building and electrical codes.

7. NET METERING:

The Customer shall complete the necessary net metering service schedule documentation to permit the bi-directional flow of electricity and the financial treatment of the net deliveries.

8. CERTIFICATE OF COMPLETION:

Upon completion of the generating facility and prior to normal operation, the Customer shall provide a signed copy of the attached document entitled "Certificate of Completion".

9. **NORMAL OPERATION:**

The Customer may begin normal operation of the generating facility upon completion of all documentation and receipt of written approval from the City.

10. **DEFINITIONS:**

All capitalized terms and phrases throughout this set of standards shall be defined as indicated in the attached Glossary of Terms.

TECHNICAL REQUIREMENTS

1. CHARACTER OF SERVICE:

The electrical service shall be 60 cycle per second alternating current (AC) at supply voltages and number of phases that apply under the City's rate schedules.

2. CODE REQUIREMENTS:

The Generating Facility shall meet all requirements established by the National Electrical Code (NEC), National Electrical Safety Code (NESC), Institute of Electrical and Electronics Engineers (IEEE), and Underwriters Laboratories (UL). Specific codes are listed on the attached document entitled "National Certification Codes and Standards". The City shall require Customer to have an Engineer's Stamp approving the installation of the Generating Facilities and all equipment if not a Commercially sold package.

3. GENERATING FACILITY PARAMETERS:

The control system of the Generating Facility shall comply with the IEEE specifications and standards for parallel operation with the City, and in particular as follows:

- a. Power output control system shall automatically disconnect from City source upon loss of City voltage and not reconnect until City voltage has been restored by the City.
- b. Power output control system shall automatically disconnect from City source if City voltage fluctuates beyond plus or minus 10% (ten percent).
- c. Power output control system shall automatically disconnect from City if frequency fluctuates plus or minus 2 cycles (Hertz).
- d. Inverter output distortion shall meet IEEE requirements.
- e. The Generating Facility shall meet the applicable IEEE standards concerning impacts to the Distribution System with regard to harmonic distortion, voltage flicker, power factor, direct current injection and electromagnetic interference.

4. FAULT CURRENT CONTRIBUTION

The Generating Facility shall be equipped with protective equipment designed to automatically disconnect during fault current conditions and remain disconnected until the voltage and frequency have stabilized.

5. RECLOSING COORDINATION

The Generating Facility shall be coordinated with the Distribution System reclosing devices by disconnecting from the system during the initial de-energized operation and shall remain disconnected until the voltage and frequency have stabilized.

6. DISCONNECT DEVICE:

A safety disconnect switch shall be installed that is visible to and readily accessible by City personnel. The switch shall be capable of being locked in the open position and shall prevent the generator from supplying power to the distribution system.



Application for Interconnection

This Application is considered complete when it provides all applicable and correct information required below. Additional information or clarification to evaluate the Application may be requested by the City.

Processing Fee

A non-refundable processing fee of \$250 must accompany this Application.

Customer

Name: _____

Contact Person: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone (Day): _____ (Evening): _____

Fax: _____ E-Mail Address: _____

Contact (if different from Customer)

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone (Day): _____ (Evening): _____

Fax: _____ E-Mail Address: _____

Owner of the facility: _____

Generating Facility Information

Location (if different from above): _____

Account Number: _____

Inverter Manufacturer: _____

Model _____

Nameplate Rating: (kW) _____ (kVA) _____

(AC Volts) Single Phase _____ Three Phase _____

System Design Capacity: _____ (kW) _____ (kVA)

Prime Mover: Photovoltaic Reciprocating Engine Fuel Cell
Turbine Other _____

Energy Source: Solar Wind Hydro Diesel Natural Gas
Fuel Oil Other (describe) _____

Is the equipment UL1741 Listed? Yes _____ No _____
If Yes, attach manufacturer's cut-sheet showing UL1741 listing

Estimated Installation Date: _____ Estimated In-Service Date: _____

List components of the Small Generating Facility equipment package that are currently certified:

Equipment Type	Certifying Entity
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____

Customer Signature

I hereby certify that, to the best of my knowledge, the information provided in this Application is true. I agree to abide by the terms and conditions of the City's Interconnection Standard and will return the Certificate of Completion when the Generating Facility has been installed.

Signed: _____

Title: _____ Date: _____

Contingent Approval to Interconnect the Generating Facility

Interconnection of the Generating Facility is approved contingent upon the terms and conditions of the City's Interconnection Standard and upon return of the Certificate of Completion.

City Signature: _____

Title: _____ Date: _____

Application ID number: _____

City waives inspection/witness test? Yes ___ No ___

Signed: _____

(Official City Inspector or Utility Representative)
(If Inspection Waived)



INTERCONNECTION AGREEMENT

This Agreement, (“**Agreement**”) is entered into by and between the **City of Coffeyville, Kansas** (“**City**”), and _____, (“**Customer**”). Customer and City are referenced in this Agreement collectively as “**Parties**” and individually as “**Party**.”

Recitals

WHEREAS, City is a publicly-owned electric utility engaged in the retail sale of electricity in the state of Kansas;

WHEREAS, Customer owns or desires to install, own and operate an electric Generating Facility;

Agreement

NOW, THEREFORE, in consideration of the covenants and promises herein, the Parties mutually agree as follows:

1. SCOPE OF AGREEMENT

This Agreement governs the terms and conditions under which the Customer’s Generating Facility will interconnect with, and operate in parallel with, the City’s electrical system.

2. PARALLEL OPERATION

Customer shall not commence parallel operation of the generating facility until written approval of the interconnection facilities has been given by City. Such approval shall not be unreasonably withheld. City shall have the right to have representatives present at the initial testing of Customer’s protective apparatus.

3. INTERCONNECTION COSTS

Any upgrades required to the City’s Distribution System shall be paid for by Customer. The City shall estimate the System Upgrade costs and provide to Customer prior to installation of the Generating Facilities. The Customer agrees to pay the costs upon receipt of the City’s invoice within the timeframe indicated on the invoice.

4. INTERRUPTION OR REDUCTION OF DELIVERIES

City may require Customer to interrupt or reduce deliveries when the City determines, in its sole discretion, that curtailment, interruption or reduction is necessary because of personnel safety, emergencies, Force Majeure or compliance with Good Utility Practices.

5. ADVERSE OPERATING EFFECTS

The interconnection of the customer-owned generation shall not reduce the reliability and quality of the Distribution System. This includes, but is not limited to high levels of harmonics, abnormal voltage fluctuations and excessive frequency deviations. The City shall notify the Customer as soon as practicable if, based on Good Utility Practice, operation of the Generating Facility may cause disruption or deterioration of service to other customers served from the same electric system, or if operating the Generating Facility could cause damage to the City's distribution system. If, after notice, the Customer fails to remedy the adverse operating effect within a reasonable time, the City may disconnect the Generating Facility. The City shall provide the Customer with notice of such disconnection as provided in the City's Service Policies.

6. ACCESS TO PREMISES

City shall have access to the Customer's premises or property as permitted in the Service Policies.

7. INDEMNITY AND LIABILITY

The Parties shall at all times indemnify, defend, and hold the other Party and the directors, officers, employees and agents for said Party, harmless from, any and all damages, losses, claims, including claims and actions relating to injury or death of any person or damage to property, demand, suits, recoveries, costs and expenses, court costs, attorney fees, and all other obligations by or to third parties, arising out of or resulting from the other Party's action or failure to meet its obligations under this Agreement on behalf of the indemnifying Party, except in cases of gross negligence or intentional wrongdoing by the indemnified Party.

8. CONSEQUENTIAL DAMAGES

Other than as expressly provided for in this Agreement, neither Party shall be liable under any provision of this Agreement for any losses, damages, costs or expenses for any special, indirect, incidental, consequential, or punitive damages, including but not limited to loss of profit or revenue, loss of the use of equipment, cost of capital, cost of temporary equipment or services, whether based in whole or in part in contract, in tort, including negligence, strict liability, or any other theory of liability; provided, however, that damages for which a Party may be liable to the other Party under another agreement will not be considered to be special, indirect, incidental, or consequential damages hereunder.

9. INSURANCE

The Customer shall, at its own expense, maintain in force general liability insurance without any exclusion for liabilities related to the interconnection undertaken pursuant to this Agreement. The amount of such insurance shall be, at a minimum, \$500,000 to insure against all reasonably foreseeable direct liabilities given the size and nature of the generating equipment being interconnected, the interconnection itself, and the characteristics of the system to which the interconnection is made. The Customer shall obtain additional insurance only if necessary as a function of owning and operating a generating facility. Such insurance shall be obtained from an insurance provider authorized to do business in the State of Kansas. Certification that such insurance is in effect shall be provided upon request of the City, except that the Customer shall show proof of insurance to the City no later than ten Business Days prior to the anticipated date of normal operation.

10. GOVERNING LAW

This Agreement shall be interpreted and governed under the laws of the State of Kansas. Venue of any action arising hereunder or related to this Agreement shall lie in Montgomery County, Kansas.

11. DOCUMENTS

The Agreement includes the following documents, which are attached and incorporated by reference:

- a. Application For Interconnection,
- b. Net Metering service schedule,
- c. Certificate of Completion and,
- d. Other documents of the City’s Interconnection Standards for Parallel Operation and Net Metering of Customer-Owned Electric Generating Facilities.

12. GLOSSARY OF TERMS

Capitalized terms used herein shall have the meanings specified in the attached document entitled “Glossary of Terms”.

13. NOTICES

All written notices shall be directed as follows:

CITY: **City of Coffeyville, Kansas**

Coffeyville, Kansas _____

CUSTOMER: Name _____
 Address _____
 City _____

14. TERM OF AGREEMENT

This Agreement shall be in effect when signed by the Customer and City and shall remain in effect thereafter month to month unless terminated by either Party on thirty (30) days prior written notice and in accordance with the Service Policies.

IN WITNESS WHEREOF, the Parties hereto have caused two originals of this Agreement to be executed by their duly authorized representatives.

This Agreement is effective as of the last date set forth below.

(CUSTOMER)

City of Coffeyville, Kansas

Signature

Signature

Print Name

Print Name

Title

Title

Date

Date



Certificate of Completion

Is the Generating Facility installed, tested and ready for operation? Yes _____ No _____

Customer: _____

Contact Person: _____

Address: _____

Location of the Generating Facility (if different from above):

City: _____ State: _____ Zip Code: _____

Telephone (Day): _____ (Evening): _____

Fax: _____ E-Mail Address: _____

Electrician/Service Company:

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone (Day): _____ (Evening): _____

Fax: _____ E-Mail Address: _____

License number: _____

Engineer

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone (Day): _____ (Evening): _____

Fax: _____ E-Mail Address: _____

License number: _____

Date Approval to Install Facility granted by the City: _____

Application ID number: _____

Inspection:

The Generating Facility has been installed and inspected in compliance with the local building and electrical codes of _____

Signed (Local electrical wiring inspector, or attach signed electrical inspection):

Print Name: _____

Date: _____

As a condition of interconnection, you are required to send/fax a copy of this form along with a copy of the signed electrical permit to:

Name: _____

Company: _____

Address: _____

City, State ZIP: _____

Fax: _____

Approval to Energize the Generating Facility

Energizing the Generating Facility is approved:

City Signature: _____

Title: _____ Date: _____

Glossary of Terms

Applicable Laws and Regulations – All duly promulgated applicable federal, state and local laws, regulations, rules, ordinances, codes, decrees, judgments, directives, or judicial or administrative orders, permits and other duly authorized actions of any Governmental Authority.

Distribution System – The City's facilities and equipment used to transmit electricity to ultimate usage points such as homes and industries directly from nearby generators or from interchanges with higher voltage transmission networks which transport bulk power over longer distances.

Force Majeure – A Force Majeure event shall mean “any act of God, labor disturbance, act of the public enemy, war, insurrection, riot, fire, storm or flood, explosion, breakage or accident to machinery or equipment, any order, regulation or restriction imposed by governmental, military or lawfully established civilian authorities, or any other cause beyond a Party’s control”. A Force Majeure event does not include an act of negligence or intentional wrongdoing.

Generating Facility – The Customer's device for the production of electricity identified in the Interconnection Application.

Good Utility Practice – Any of the practices, methods and acts engaged in or approved by a significant portion of the electric industry during the relevant time period, or any of the practices, methods and acts which, in the exercise of reasonable judgment in light of the facts known at the time the decision was made, could have been expected to accomplish the desired result at a reasonable cost consistent with good business practices, reliability, safety and expedition. Good Utility Practice is not intended to be limited to the optimum practice, method, or act to the exclusion of all others, but rather to be acceptable practices, methods, or acts generally accepted in the region.

Governmental Authority – Any federal, state, local or other governmental regulatory or administrative agency, court, commission, department, board, or other governmental subdivision, legislature, rulemaking board, tribunal, or other governmental authority having jurisdiction over the Parties, their respective facilities, or the respective services they provide, and exercising or entitled to exercise any administrative, executive, police, or taxing authority or power; provided, however, that such term does not include the Customer or any Affiliate thereof.

Interconnection Application – The Customer's request to interconnect a new Generating Facility, or to increase the capacity of, or make a material modification to the operating characteristics of, an existing Generating Facility that is interconnected with the City’s electrical system.

Reasonable Efforts – With respect to an action required to be attempted or taken by a Party under the Interconnection Agreement, efforts that are timely and consistent with Good Utility Practice and are otherwise substantially equivalent to those a Party would use to protect its own interests.

System Upgrades – The additions, modifications, and upgrades to the City's Distribution System at or beyond the point of interconnection to facilitate interconnection of the Generating Facility and render the transmission service necessary to effect the Interconnection Customer's wholesale sale of electricity in interstate commerce. Distribution Upgrades do not include Interconnection Facilities.

National Certification Codes and Standards

IEEE1547 Standard for Interconnecting Distributed Resources with Electric Power Systems (including use of IEEE 1547.1 testing protocols to establish conformity)

UL 1741 Inverters, Converters, and Controllers for Use in Independent Power Systems

IEEE Std 929-2000 IEEE Recommended Practice for City Interface of Photovoltaic (PV) Systems

NFPA 70 (2002), National Electrical Code

IEEE Std C37.90.1-1989 (R1994), IEEE Standard Surge Withstand Capability (SWC) Tests for Protective Relays and Relay Systems

IEEE Std C37.90.2 (1995), IEEE Standard Withstand Capability of Relay Systems to Radiated Electromagnetic Interference from Transceivers

IEEE Std C37.108-1989 (R2002), IEEE Guide for the Protection of Network Transformers

IEEE Std C57.12.44-2000, IEEE Standard Requirements for Secondary Network Protectors

IEEE Std C62.41.2-2002, IEEE Recommended Practice on Characterization of Surges in Low Voltage (1000V and Less) AC Power Circuits

IEEE Std C62.45-1992 (R2002), IEEE Recommended Practice on Surge Testing for Equipment Connected to Low-Voltage (1000V and Less) AC Power Circuits

ANSI C84.1-1995 Electric Power Systems and Equipment – Voltage Ratings (60 Hertz)

IEEE Std 100-2000, IEEE Standard Dictionary of Electrical and Electronic Terms
NEMA MG 1-1998, Motors and Small Resources, Revision 3

IEEE Std 519-1992, IEEE Recommended Practices and Requirements for Harmonic Control in Electrical Power Systems

NEMA MG 1-2003 (Rev 2004), Motors and Generators, Revision 1

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